

Mayor and Council Workshop

6 p.m. October 14, 2025

Law Enforcement Center and livestreamed



1. **Welcome / Call Meeting to Order** – Mayor Mayefskie
2. **Workshop Overview**
Staff Resource: Randy Harrington, Town Manager
3. **311 Update (30 min.)**
Staff Resource(s): George Brown, Office of Customer Care
Synopsis: The manager of the Office of Customer Care (311) will share statistics on the growth and usage patterns of 311 since its inception. Additional metrics and potential, future resourcing considerations will be shared given the increasing levels of resident usage and success of the 311 program. Governing body feedback is requested on any future considerations associated with the program.
4. **Cultural Center Joint Use Agreement (30 min.)**
Staff Resource(s): LeeAnn Plumer, Parks and Recreation; Paige Scott, Public Works
Synopsis: In 2004, Holly Springs and Wake County entered into an agreement to construct a shared library and cultural center with a 99-year lease. The agreement referred to a Joint Use Agreement (JUA). While elements of a JUA have been in practice since construction of the facility, the document was never formally completed and signed by both parties. Recently, County and Town staff have been drafting an updated JUA for future adoption consideration by the two governmental boards. Staff requests feedback and any additional direction on the draft terms.
5. **Legal/Clerk Quarterly Updates (15 min.)**
 - a) **Town Clerk**
Staff Resource(s): Linda McKinney, Town Clerk
Synopsis: The Clerk will give an update on her office's activities since the last update.
 - b) **Town Attorney (15 min.)**
Staff Resource(s): John Schifano, Town Attorney
Synopsis: The Town Attorney will update Council on his office's activities since the last update. A closed session update may be necessary.
6. **Open Discussion (10 min.)**
7. **Closed Session**
8. **Adjourn**