



Town of Holly Springs
Parks and Recreation Advisory Committee
Thursday, June 12, 2025
7:00 pm
Town Hall – Council Chambers

MEETING MINUTES

Committee Members Present: Jason Guetgemann, Susan Smith, Sarah Larson, Jodi Carey, Val Atkinson, Will Ulmer, Melinda Walker, Daniel Fenton

Members Absent: Alise Caldwell (TRAC Ex-Officio)

Staff Present: LeeAnn Plumer, Adam Huffman, Kristen Denton, Julie Tew, Annah Lee, Thomas Gull, Chris Champion, Jarrod Miron

Council Members: Danielle Hewetson

Call to Order Time: 6:58pm

Motion to Approve Meeting Minutes for March: Sarah

Second: Val

Vote: Approved unanimous

Public Comment Period No public comment

Discussion/Action Items

Introduction of Annah Lee (Cultural Center Manager) and Thomas Gull (Parks and Greenway Planner)

Jarrod gave an update on the Athletics Division

- Their Team- Angela and Cierra have been with the department for several years, then we have Brandon, Bobby and David that are new to the team and are excited and eager
- Impact of Limiting Registration Numbers for Athletic Leagues
 - Revenues increased +\$8,491
 - Expenses decreased -\$9.345 (due to less equipment, uniforms and trophies)
 - Fewer teams with large rosters (in FY24 111 teams and in FY25 only 37 teams had higher roster numbers)
 - Higher Resident registration numbers (FY24 87% and FY25 90%)
- New Programs and Initiatives
 - Ultimate Frisbee-learn to play
 - Volleyball Skills-7-13 yr old
 - Adult Kickball Unified Team

- Pickleball Enrollemtn increase (2024-102/2025-75-currently {calendar year})
- 4 New scoreboards at Womble Park-local company
- New Ankored Software-run yearly background checks and weekly sex offender checks
- Vending Machines-installed at the Hunt Center and coming to Womble Baseball and Soccer in July 2025
- New Scheduling Software to help coaches send out communications on practice and games times
- Revenues
 - 2024-\$506,512 (enrollment # 8,431)
 - 2025-\$505,679 (enrollment # 7,817)
- Expenses
 - 2024-\$169,964
 - 2025-\$,866

Hot Topics

PRAC Round Robin

- Susan: Jones Parks kiosk looks great (Environmental Education)
 - Ask how often they would be updated-every few months or as needed
- Sarah: Loved the Trail Etiquette social media post
 - Signs are currently at Bass Lake and are coming to Mims as well as stencils will be added to greenways
 - Golf Carts on the Jones Park Greenway-signs?
 - Noticed the Community Garden Fence was up-looks great
 - Wild About Nature went well, asked to let the Tree Advisory group know that the bat and bird houses were a huge hit, but would like to see them both made from the same materials (one was wooden and the other maybe cardboard and didn't last outside)
 - Visited the new Gibson Play Plaza Raleigh
- Daniel: Feedback on Mims from neighbors-would like to see it remain as natural as possible
 - Utlely Creek Ext-plan to pave by the creek? There will be a connection to Holly Glen and to downtown Farmers Market
- Jodi: Daughter attended the TRAC meeting and can't wait to get started being involved

Reports

Council Update – CM Hewetson

- Ting/Mims Park-still in discussions/planning
 - Confirming what they would like to see out there and what will make people want to use the areas
 - Ting-parking, entertainment and restaurants-closers to being determined
 - Mims will go to public input-still further out
 - Staff will put in RFP and present to Council for review (in the Fall for Ting)

TRAC Report – Kristen (in lieu of Alise reporting)

- Elected new officers
- Ty Denton will be the new TRAC representative at PRAC
- Will participate in July 5th with a booth and activities for the children

Police Community Advisory Group – Val

- No meeting but he will be recommending having another liaison from the PRAC board so he doesn't miss too many PRAC meetings since Police Community Advisory meet on the same night quarterly

Tree Advisory Committee Update – Mel

- Wild About Nature went well-good feedback
- Next meeting is in July

Project Updates – Adam

- Oak Hall to Ting Greenway
 - To begin in August and completed in Spring 2026
- Sugg Farm Community Garden
 - Fence is up and are beginning to assemble the beds, will complete this summer
- Bass Lake Park Spillway-still under construction, completed by August-raised the area 1-2 feet
- Sugg Farm fence removed (parking area)
- Womble Park Pickle/Junior tennis courts painted and relined
- Ting Water Fountain installed and completed
- Ting Soccer Turf replacement to begin Monday June 16th and completed in July 3-4 weeks
- Basketball courts at Womble-still working on the design phase

Director Report – LeeAnn

- FY26 Budget Approval
 - New Parks Maint Tech; and Re-class Tech to Crew Lead (Hunt Ctr)
 - Fleet – Maint Trucks(4), Van (Bass Lake) and Mower (72 inch)
 - Bass Lake – Trail Maintenance
 - Credit Card Processing Fees
 - Part Time Salaries- Hunt Center and Parks Maintenance
- July is Parks & Rec Month
 - Open House at Hunt Center, 5-7pm – Outreach to Community (In lieu of Mtg)

Old Business

Announcements / Information Share

- Upcoming Events
 - June 13th - Summer at the Springs at Cultural Center Lawn
 - June 16th – Summer Camps Kick Off
 - June 21st - Juneteenth at Cultural Center Lawn
 - June 27-28 – Charlotte's Web – Cultural Center

- July 5th – Independence Day Celebration – Sugg Farm

- Thank you & Appreciation
 - Susan Smith
 - Sarah Larson
 - Jason Guetgeman
 - Alise Caldwell

Adjournment 8:04

Motion to Adjourn: Susan

Second: Sarah/Jason

Vote: Unanimous