



Town of Holly Springs
Parks and Recreation Advisory Committee
Thursday, October 9, 2025
7:00 pm
Town Hall – Council Chambers

MEETING MINUTES

Committee Members Present: Jodi Carey, Val Atkinson, Siobhan Casey, Melinda Walker, Rachel Campbell, , Karen McGowan, Ty Denton (TRAC Ex-Officio)

Members Absent: Will Ulmer, Daniel Fenton,

Staff Present: LeeAnn Plumer, Adam Huffman, Julie Tew, Erali Miller

Council Members: Tim Forrest

Call to Order Time: 7:00pm

Motion to Approve Meeting Minutes for September: Mel

Second: Jodi

Vote: Approved unanimous

Public Comment Period No public comment

Discussion/Action Items

Farmers market Update, Erali Miller

- Studied at Sam Huston Sate University and App State, interned with Center for Environmental Farming Systems, also published in the Journal of Agriculture, Food Systems and Community Development (thesis was published)
- Where the market is right now;
 - Bath and Body 1, Pet Products 2, non-foods, 2, artisans 3, flowers and plants 4, beverages 5, prepared foods 5, baked goods 6, snacks and sweets 6, protein 6, produce 7, condiments and honey 15 (65 active vendors)
 - Attendance-45,687 (Jan-to date) lots of repeat customers
 - SNAP spent \$1,249, SNAP matched \$974
 - 2,925 pounds of produce donated this year to Produce to Pantry(\$4,544,49-worth)
 - POP club
- Upcoming Events
 - Oct 11 & 18-Costume Parade
 - Nov 1-Battle of the Badges Chili Cook off
 - Nov 8-Kids Market (40 booths on lawn)
 - Nov 22-Thanksgiving

- Coming in the Spring-Valentines Day Poetry Reading, Cucumber Races, Morning Yoga, Run Club, Children's Story Hour, Yard Games, Adoption Event (pets-dog)
- Where the Market is headed - Vision
 - Revising the policies and contracts for vendors
 - Expanding protein and produce offerings
 - New and exciting events
 - Create a 501c3 non-profit and "Friends of the Market" (will increase funding opportunities, enhance market visibility, broader community engagement, provide support for beginning and established vendors)
 - Moonlight Market- Evening time 5-9pm, artisan vendors, prepared foods, baked goods, food trucks, events (ideas include movie nights, trivia on the lawn)

Hot Topics

PRAC Round Robin

- Karen: Revisited Jones Park-disc golf is beautiful.

Reports

Council Update – CM Forrest

- Keep eyes open for new things and the next new thing. Sensory boards at parks are great, watching children interact has been great. New budget conversation In Jan 2026, in 2026 Council will be looking at the next 10-15 years out in Parks and Recreation, new businesses to come to town and how it will affect P&R.

TRAC Report – Ty

- Volunteer opportunities with Haunted Train and HollyFest

Police Community Advisory Group –

- No meeting tonight, update next month

Tree Advisory Committee Update –

- No updates, no representative

Project Updates – Adam

- Bass Lake Park Spillway Expansion, still under construction should be completed early Nov.
- Oak Hall to Ting Greenway-begin Feb 2026, completed Fall 2026-was delayed due to permitting issues
- Sugg Farm Community Garden-completed Feb 2026, 40 beds (15 ADA compliant beds). Fill beds with limbs, compost, and top soil. Plot rental will begin Dec 1-Jan 15 (lottery system) \$40 per year per bed
- Sugg Farm Nature Play -under construction, completed in November
- Womble Dugouts and Basketball Courts-completed early Fall 2026-funding coming from Bond
- Utle Creek Greenway II-May2026-Feb 2027-connection WW Treatment plant to Holly Glen-also will connect to new Ops Campus

Director Report – LeeAnn

- PRAC Vacancy – Recruitment Oct 7 – 21
- PRAC Outreach
 - WinterFest Tree Trail (confirmed)-Dec 5th-6th
 - HollyFest (tbd)-Oct 25-join P&R staff at their booth as a representative
- Great Trails State Day Proclamation- Oct 18

- Received grant funding for Camp Branch feasibility (GTSP)-\$300k
- E-Bike education and enforcement with HS police dept -watching closely to be able to establish policies-ebikes/motorized vehicles are not permitted on greenways at this time
- New HB 612 -additional criminal background check/fingerprinting requirements for "staff members working with children" as of 10/1. This is a statewide requirement.

Old Business

- Selection of Tree Advisory Committee representative-table until everyone is here
- Committee member inquiries
 - Sunset Fairways @ HS Rd (no signal planned)
 - Working with NCDOT on upgraded Ped crossing at Middle Creek greenway/Sunset Lake
 - Working on updated signage/info for planned Carolina Springs greenway (across Duke property)-planned Spring opening

Adjournment 8:16

Motion to Adjourn: Mel

Second: Siobhan

Vote: Unanimous