

Mayor and Council Workshop

6 p.m. December 8, 2020

Law Enforcement Center and ZOOM Virtual Meeting



1. **Welcome / Call Meeting to Order** - Mayor Sears
2. **Workshop Overview**
Staff Resource: Randy Harrington, Town Manager
3. **Town Hall Space Optimization (30 min.)**
Staff Resource: Kimberly Keyes, Utilities & Infrastructure; Brent Green & Natalie Stenger, Creech & Associates Architects (will join remotely)
Synopsis: The FY 2020-21 Community Investment Plan (CIP) includes funding for optimizing space on the first floor of town hall, including the lobby area. Staff has worked with Creech and Associates Architects to evaluate multiple design options. Staff will share a final conceptual design that improves the customer experience, maximizes currently under-utilized areas, and creates new collaboration space.
4. **Unified Development Ordinance (UDO) Issues Identification & Analysis and Recommendations (45 min.)**
Staff Resource: Melissa Sigmund, Development Services
Synopsis: Craig Lewis from Stantec, the lead consultant for the UDO Re-Write Project will provide an update regarding the project status and provide an overview of their Issues Identification & Analysis Report, including initial recommendations regarding decision making in development approval processes.
5. **Annual Retreat Agenda Development (30 min.)**
Staff Resource: Randy Harrington, Town Manager
Synopsis: Following Council's feedback at the November Workshop on potential retreat themes/topics, the Manager will share a refined concept for the annual retreat and solicit Mayor & Council feedback on a final agenda.
6. **Open Discussion (15 min.)**
7. **Closed Session (if needed)**
8. **Adjourn**