



Town of Holly Springs
Parks and Recreation Advisory Committee
Thursday, March 12, 2026
7:00 pm
Town Hall – Council Chambers

MEETING MINUTES

Committee Members Present: Jodi Carey, Val Atkinson, Daniel Fenton, Siobhan Casey, Melinda Walker, Karen McGowan, Ty Denton

Members Absent: Rachel Campbell, Eric Dean, Will Ulmer

Staff Present: LeeAnn Plumer, Kristen Denton, Adam Huffman,

Council Members: Dr. Kara Foster

Call to Order Time: 7:00pm

Approval of February 2026 Meeting minutes:

Motion: Mel

Second: Daniel

Vote: Approved unanimously

Public Comment Period No public comment

Discussion/Action Items - None

Hot Topics

PRAC Round Robin

- Daniel – shared that he sent a contact to Council Member Larson regarding the butterflies. He wanted to check in and make sure she got connected. LeeAnn will follow up. Gave a compliment to LeeAnn for her revisions to the Committee annual priorities.
- Mel – asked about the topping off ceremony at Eagles Landing Park and shared that she plans to attend.
- Val – expressed appreciation for the Holly Springs EMS services with the fire department. He had an accident at his home and they arrived swiftly, did exactly what he needed and acted discreetly and with professionalism. He will be writing a letter of appreciation to share with leadership.
- Karen - shared a question from a resident about placement of water fountains. Adam noted he would provide an update during his presentation.

Reports

Council Update – CW Foster

- Thank you to LeeAnn for her presentation to TC at the Tuesday workshop regarding the progress on Eagles Landing Park.

- Council will be working with staff and having conversations with members of the cycling community in preparation for developing a Town bike policy for safety and connectivity.

TRAC Report – Ty

- Chief Liquorie attended the TRAC meeting on Tuesday to share laws and guidelines about e-motorized bikes. He got feedback from the teens about how to engage with their peers and share the rules. Then they had an IT representative talk with them about drones and how the Town uses them for GIS and mapping.

Police Community Advisory Group –

- No updates, next meeting April

Tree Advisory Committee Update – Eric

- No meeting. LeeAnn asked about who will attend the next meeting. Mel is back up for Eric. If he cannot attend, Mel will. Reminder about the Arbor Day event on the lawn near the Cultural Center on Saturday, March 21st at 10am.

Project Updates – Adam

- Sugg Farm Community Garden
 - Status – working on gate modification for ease of access and security
 - Future additions – shed, tables, shade, pollinator plants and compost piles
 - Cost \$700,000
 - Karen asked about rain barrels. Adam explained that we cannot utilize rain barrels until we have a structure in place to capture the runoff water.
- Oak Hall to NMAC Greenway
 - Status – 6 bids received, low bid is over budget; reviewing scope and seeking additional funding
 - Cost \$1.3 million
 - Completion winter 2026
- NMAC Netting Replacement
 - Status - Consent agenda for Town Council approval March 17th
 - Cost \$190,000
 - Completion fall 2026
- Womble Dugouts and Basketball Courts
 - Status - Contractor chosen via RFQ, contract to Town Council in April
 - Cost \$1.1 million
 - Completion fall 2026
- Utley Creek Greenway II
 - Status - 95% Design and Land Acquisition
 - Cost – Town \$2.8 million, NCDOT \$3 million
 - Completion May 2026 – Feb 2027
- Middle Creek Greenway Water Fountain
 - Status – permitting
 - Cost \$12,500
 - Completion early summer 2026
- 12 Oaks Greenway Water Fountain
 - Status – permitting
 - Cost \$14,000
 - Completion early summer 2026
- Cross Departmental Collaboration Success
 - Theft at Ting Park, facility security cameras and license plate tracking helped law enforcement identify criminals and return stolen items

Director Report – LeeAnn

- Unique first-time park development partnership with Village of Harris Lake
 - Development at Avent Ferry & Rex Road
 - 7 acres dedicated parkland + park buildout
 - Virtual Public Meeting – April 15th (tentative)
 - Mel asked who will determine what amenities/type of park usage will be decided. LeeAnn explained that this location will be a passive park with trails, nature area, gazebo. The developer will design with input from the Town. It will be a public park with some parking, but no restrooms.
- Eagles Landing Park
 - Topping off ceremony Monday, April 6 at 11:30am – come at 11am to sign the beam
- ELP Vision and Operational Model Framework
 - The Parks Bond supports construction but not operational expenses. The goal is to recapture costs within the cost recovery framework. LeeAnn introduced a tiered membership model for the ELP recreation center.
 - Val asked about the allocation of resources and how it is determined which projects come out of the general fund versus grant funding. LeeAnn referenced the Cost Recovery policy and explained how it directs the department's funding/spending philosophy.
 - For feedback about facility operation hours, Siobhan shared that the hours of the Hunt Center are limited for her family. She suggested expanding hours for ELP.
 - The committee members shared support for the recommended membership model and pricing structure.

Old Business

Announcements/Info Share

- PRAC Member Recruitment (Feb 1 – April 6)

Adjournment 8:43

Motion to Adjourn: Daniel

Second: Mel

Vote: Unanimous