

## Mayor and Council Workshop

6 p.m. June 9, 2026

Law Enforcement Center and livestreamed



1. **Welcome / Call Meeting to Order** – Mayor Kondratick

2. **Workshop Overview**

**Staff Resource:** Randy Harrington, Town Manager

3. **Community Engagement (40 min.)**

**Staff Resource(s):** Randy Harrington, Town Manager; Scott Chase, Administration; Cassie Hack, Communications & Marketing

**Synopsis:** Staff will provide a foundational overview of community engagement elements and facilitate an interactive discussion on opportunities to advance Strategic Plan Organizational Excellence Initiative 3.3 seeking new, creative ways for the Mayor & Council and staff to engage the community. Staff intends to seek specific feedback on the following area:

- *Where do you see potential engagement gaps/opportunities? (please think about 2-4 potential responses per governing body member)*

4. **Housing Policy (30 min.)**

**Staff Resource:** Chris Hills, Sean Ryan, and Sarah Lipkin Sularz, Development Services

**Synopsis:** Staff will lead a conversation on Housing Policy implementation considerations and options building off the guidance provided at the 2026 Annual Retreat. The presentation will focus on short-term (6 mo. – 2 years) program development that might also serve as the backbone for future long-term (2+ years) investment and implementation actions. Feedback on the considerations and next steps guidance is requested from Council.

5. **UDO Proposed Updates (25 min.)**

**Staff Resource:** Chris Hills and Sean Ryan, Development Services

**Synopsis:** Development Services staff has identified that the Town of Holly Springs is among the few peer jurisdictions that still use the quasi-judicial approval process for Subdivision and Development Plan approvals. Staff will provide an overview of the current UDO standards and recommend a course of action that could migrate these review processes to an administrative level, consistent with best practices in North Carolina. Guidance is requested if Council supports further staff policy development.

6. **Legal/Clerk Quarterly Updates (15 min.)**

**a) Town Clerk**

**Staff Resource(s):** Linda McKinney, Town Clerk

**Synopsis:** The Clerk will give an update on her office's activities since the last update.

**b) Town Attorney**

**Staff Resource(s):** John Schifano, Town Attorney

**Synopsis:** The Town Attorney will update Council on his office's activities since the last update. A closed session update may be necessary.

7. **Fall/Early Winter Potential Council Workshop Topic Planning (10 min.)**

**Staff Resource(s):** Randy Harrington, Town Manager

**Synopsis:** The Town Manager will preview anticipated fall/early winter policy topics for Council Workshops over the next 6-8 months based on current Council strategic initiatives and other necessary Council guidance needs. The main purpose of the overview is awareness, but any Council future Workshop planning guidance is welcome.

8. **Open Discussion (10 min.)**

9. **Closed Session**

10. **Adjourn**