

Mayor and Council Workshop

6 p.m. October 12, 2021

Law Enforcement Center and ZOOM Virtual Meeting



1. **Welcome / Call Meeting to Order** - Mayor Sears
2. **Workshop Overview**
Staff Resource: Randy Harrington, Town Manager
3. **Unified Development Ordinance (UDO) Follow Up (60 min.)**
Staff Resource: Chris Hills and Sean Ryan, Development Services; Scott Chase, Administration
Synopsis: At the September 16, 2021 joint Council and Planning Board Special Meeting, Council requested additional discussion on the draft UDO ordinance. Key questions areas for following up included lot sizes (Chapter 2); Special Use Permits (Chapter 3); Open Space (Chapter 4); and Decisions/Approval Processes (Chapter 11). Staff will also provide an update on the adoption scheduled, the accompanying zoning map work currently in progress and an anticipated effective date once adopted.
4. **Cass Holt Road Park (40 min.)**
Staff Resources: LeeAnn Plumer and Matt Beard, Parks and Recreation; CLH Design Consultants
Synopsis: CLH Design consultants will present three concept master plans for a park on the 56 acres along Cass Holt Road. Public input from 104 virtual meeting attendees and over 1,100 survey responses was incorporated into the three concepts. Staff will be asking for initial feedback from Council prior to the team's next round of public engagement efforts including an on-site property visit on Sat. Nov 6th (details to be forthcoming).
5. **Yard Waste (30 min.)**
Staff Resources: John Mullis, Public Works; Scott Chase, Administration
Synopsis: Staff will provide an overview on the Town's current leaf collection/yard waste program, challenges associated with the current service model, and share potential modifications to the service collection business model.
6. **Customer Care Model (30 min.)**
Staff Resources: LeeAnn Plumer, Parks and Recreation; Jeff Wilson, Information Technology; Daniel Weeks, Administration
Synopsis: Staff has recently conducted research and evaluation of various customer care approaches (i.e. "311" types of customer care models). The presentation will cover key learnings to date and some preliminary ideas for possible implementation approaches.
7. **Sugg Farm House (15 min.)**
Staff Resources: LeeAnn Plumer and Adam Huffman, Parks and Recreation
Synopsis: Staff will share information on the condition of the house at Sugg Farm and key considerations associated with the proposal to remove the structure from the park.
8. **Open Discussion (5 min.)**
9. **Closed Session (if needed)**
10. **Adjourn**

