



MINUTES

The Holly Springs Town Council met in regular session on Tuesday, January 18, 2022. Mayor Mayefskie presided, calling the meeting to order at 7 p.m. A quorum was established as the Mayor and three Council members were present in the Chamber as the meeting opened.

Council Members Present in the room: Mayor Mayefskie, Mayor Pro Tem Dan Berry, Council members Timothy Forrest, and Kristi Bennet.

Council Member Present by electronic means: Council member Shaun McGrath

Council Members absent: Aaron Wolff

Staff Members Present in Chambers: Randy Harrington, *Town Manager*; Scott Chase, *Assistant Town Manager*; Daniel Weeks, *Assistant Town Manager*; Kathy White, *Deputy Town Clerk* (recording the minutes); Mathew Mutter, *IT*; Antwan Morrison, *Director, Finance*; Corey Petersohn, *Administration*; LeRoy Smith, *Fire Chief*; Joe Harasti, *Fire Department*; Chris Hills, *Director Development Services*; Cheryl Caines, *Development Services*; Elizabeth Goodson, *Development Services*; Sara Emig, *Utilities and Infrastructure*; LeeAnn Plumer, *Director, Parks and Recreation*; Austin Ohms, *Parks and Recreation*.

2. and 3. The Pledge of Allegiance was recited followed by an invocation by Father Chris Koehn, of St. Mary Magdalene Catholic Church.

4. Agenda Adjustment: The January 18, 2022 meeting agenda was adopted with changes, if any, as listed: none.

Motion: Berry

Second: Tim Forrest

Vote: Unanimous

Public Comment: At this time, an opportunity was provided for members of the audience who had registered to speak to address the Council, and the Clerk was asked for any written comments received prior to the meeting.

The following written comments were received: none.

The following comments were received in person: none.

RECOGNITIONS

5. 12U Boys and 12U Girls All-star Soccer Teams

Austin Ohms, Parks and Recreation, introduced the coaches and players of the 12U Boys and 12U Girls All-Star Soccer teams and congratulated them on winning the Statewide Athletics Committee state championship. The team members were presented with certificates.

6. Recognition of Holly Springs Fire Department Crew

LeRoy Smith, Fire Chief, introduced Mr. James Hardt who said he suffered cardiac arrest on December 7, 2020 and his heart stopped beating. His wife called 911, and the dispatcher instructed her on how to perform CPR until rescue personnel from Holly Springs Fire Department and Wake County EMS arrived and they performed life-saving interventions. He wished to publicly thank them

for saving his life. Raleigh-Wake 911 Dispatch Emily McPherson, Battalion Chief Hunter Byars, Captain Mike LeBeau, Engineer Michael Anderson, and Firefighters Brittany Cushine and Lawrence Grande all received commendations from Chief LeRoy Smith. Joe Harasti, Life Safety Educator explained the importance of knowing how to perform CPR, and that courses are offered by the Parks and Recreation Department.

Consent Agenda

The Council passed a motion to approve all items on the Consent Agenda. The motion carried following a motion by Mayor Pro Tem Berry, a second by Council Member Forrest and a unanimous vote. The following actions were affected:

7. Minutes – Council approved the minutes of the business meeting held January 4, 2022.

8. Sale of Surplus Skid Steer – The Council approved the sale of a surplus Skid Steer.

9. Engineering Design and Construction Standards Supplement #6 – The Council approved Supplement #6 updates to the Engineering Design and Construction Standards.

PUBLIC HEARINGS

10. Norris Crossing Rezoning 20-REZ-04

Chris Hills, Development Services, said that the applicant requested on January 13, 2022 that this hearing be tabled to the February 15, 2022 meeting of Town Council. Because the hearing was advertised, he requested that Mayor Mayefskie open the public hearing and continue it to February 15, 2022.

Mayor Mayefskie opened the public hearing.

JoAnna Holder, 101 Ocean Jasper Drive expressed concerns about the rezoning from an R10 to R8, such as cut throughs and bringing additional homes to the area. She believes this will create challenges for EMS services and residents having issues with access to the neighborhood.

Whitney Vargas, 304 Obsidian Drive, HOA president of Stonemont community, said neither she nor the HOA members have been contacted by the developer in order to allow them to express their concerns. She's concerned with traffic, the overcrowding and redistricting in the schools.

Action: Motion to continue the Public Hearing to February 15, 2022.

Motion by: Bennett

Second by: Forrest

Vote: unanimous

NEW BUSINESS

11. Park Ordinance Amendment Regarding Professional Photography in Public Parks

LeeAnn Plumer, Director, Parks and Recreation, said the purpose of this item was to review the policy regarding professional photography in Town Parks. She said that currently professional and amateur photography is permitted as long as areas are not restricted to general park users. Use of equipment such as props, lights, screens, etc. for photography is not permitted. The Town was contacted by photographers wanting clarification of the rules and requesting a way to get the

results the Town wants while still allowing them to use the park. The amendments will clarify the rules, allow accountability, and create a way for park staff to track data. She explained that there have been questions about whether the photographers need insurance. Since they haven't been able to get legal advice from the Town Attorney, that question remains unanswered.

Councilman Forrest said he would like to table this item to the February 1st meeting, to allow Town Attorney to provide legal advice on the insurance question. Mayor Pro Tem Berry asked Ms. Plumer to clarify the restrictions on props such as confetti, smoke bombs, and other litter generating materials, and wants to make sure that there is flexibility on how the ordinance is written and that staff can tailor those restrictions as needed. Mayor Mayefskie asked how the proposed \$100 permit fee compares with what other municipalities in the area charge. Ms. Plumer explained they surveyed smaller and larger municipalities in the Triangle area, and the \$100 annual permit fee was very much in line with other municipalities.

Action: Motion to table the item to the February 1, 2022 Meeting

Motion by: Forrest

Second by: Berry

Vote: unanimous

12. Americans with Disabilities Act Transition Plan

Sara Emig, Utilities and Infrastructure, introduced Harrison Wenchell from Stewart Engineering to present the draft ADA Transition Plan. He gave some historical context of the ADA, explaining that it was signed into law by President Bush in 1990. The ADA prohibits discrimination and guarantees that people with disabilities have the same opportunities as everyone else. Per Title II of the Act, municipalities must have a plan in place to accommodate those who may use public facilities. Federal transportation funding may be withheld unless there is an ADA Transition plan in place or in the works for the municipality. These requirements include compliant pedestrian ramps, sidewalks with truncated domes for those visually impaired and traffic signals with an audio component.

Mr. Wenchell then explained the ADA Planning stages. He said that they conducted facility evaluations around town, as well as conducted an online survey, and then gave results of the study and survey. Next, he explained the short-term, mid-term and long-term implementation priorities. He also stated that the ADA Transition Plan is a living document to be consistently updated and presented to the Town Council every 5 years. The Town will review the document at least once a year to identify the need for updates or additional information. Any substantial updates to the main body of the document will require a public comment period to satisfy Town public outreach efforts. Annual reviews of on-going monitoring and inspection of public facilities will correlate with development of the Capital Improvement Plan. After the approval and adoption of the Transition Plan by the Town Council, future steps would be to become ADA compliant under Title II.

Council member Forrest asked who the Town's ADA Coordinator is, and was told that Sara Emig is the interim coordinator until the Town fills the position with a full-time employee. They then discussed the funding of the ADA plan. The Town's budget for the ADA plan is budgeted at \$25,000 for this year, and \$30,000 for the next four years.

Council member McGrath asked since there is no direct ADA federal funding available, are there any other federal or state grants available? Mr. Wenchell explained that there aren't direct grants available, but the funds are usually built into existing programs that NC DOT has. The best way is to ensure that all new developments are built to ADA requirements. CM McGrath asked if ARP funds can be used for these improvements, Mr. Wenchell said he believed it could be but he would check.

Council Member Bennett asked if the Transition Plan would also include Town Programs, and not just to facilities. Mr. Wenchell said yes, the plan covers everything the Town provides its residents, whether it's accessibility to buildings, policies or programs.

Action: Motion to adopt the Americans with Disabilities Act (ADA) Transition Plan.

Motion by: Forrest

Second by: Bennett

Vote: unanimous

13. Annual Appointments to Planning Board and Board of Adjustment

Mayor Mayefskie said that there were two openings on the Board of Adjustment for in-town members, and three openings on the Planning Board for in-town members, as well as one partial term opening on the Planning Board for a member from the ETJ.

Mayor Pro Tem Berry said in light of the fact that the new UDO will combine the Planning Board and Board of Adjustments effective March 1, 2022, he's proposing the Council nominating six people off of the list and letting the individual boards decide how they dedicate the members.

Action 1: Motion to appoint Ernie Carpico, Thomas Urquart, Chanel Wilkins, Josh Prizer and Danielle Hewetson as members of the newly combined Planning Board for 3-year terms ending February 28, 2025.

Motion by: Berry

Second by: Forrest

Vote: unanimous

Action 2: Motion to recommend that Wake County Board of Commissioners appoint Duane Hansen as Extra Territorial Jurisdiction Member of the Holly Springs Planning Board with a term ending February 28, 2023.

Motion by: Berry

Second by: Bennett

Vote: unanimous

OTHER BUSINESS

Mayor Mayefskie said he attended the Wake County Mayor's Association meeting, and feels that Holly Springs is very fortunate to have a large number of volunteers to serve, and he thanks those who submitted applications. He informed everyone that the next Board of Adjustment meeting will be virtual on January 25th. He and Mr. Harrington will be attending the NC Transportation Summit Raleigh. Also, he, along with Council Members Bennett and Forrest attended the grand opening of ActiveTrax. Finally, he and Randy Harrington attended the MLK Celebration program last Sunday, and he felt the celebration was quite moving.

Council Member Bennett said tonight's meeting was another example of how great the Holly Springs community is with the soccer kids, and the Emergency Response Team.

Council Member McGrath thanked the IT department for their work on making the live streaming meetings so accessible. He also thanked the first responders recognized tonight, as well as those who helped with last weekend's ice storm, clearing trees and brush. He also thanked former and active members in the military who serve our country.

MANAGER'S REPORT

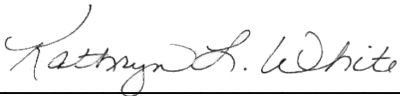
Randy Harrington, Town Manager, thanked the Police, Fire and Public Works crews for their efforts over the weekend during the storm. He also said the Parks & Recreation had a great event on Monday morning, making the care packages for healthcare workers. We'll be having the Horseshoe Rehabilitation event; more information will be coming soon.

He then said The Arbor Creek/Middle Creek greenway bid opening will be held tomorrow afternoon, and the Council will receive an update in their Friday briefing. Finally, he said the first meeting of the Police Citizen's Advisory Community group will be on Thursday at 7:00 pm at the Law Enforcement Center.

CLOSED SESSION: none.

Adjournment: Mayor Pro Tem Berry made a motion to adjourn at 8:32 pm. It was seconded by Council Member Tim Forrest and passed with a unanimous vote.

Respectfully Submitted on Tuesday, February 1, 2022.



Kathryn L. White, Deputy Town Clerk

Addenda pages as referenced in these minutes follow and are a part of the official record.