Holly Springs Town Council
7:00 PM **Tuesday, March 1, 2022**
Regular Meeting
Holly Springs Town Hall Council Chambers
128 S. Main Street, 2nd Floor

**MINUTES**

The Holly Springs Town Council met in regular session on Tuesday, March 1, 2022. Mayor Mayefskie presided, calling the meeting to order at 7 p.m. A quorum was established as the Mayor and four Council members were present in the Chamber as the meeting opened.

**Council Members Present:** Mayor Mayefskie, Mayor Pro Tem Dan Berry, Council members Aaron Wolff, Timothy Forrest and Kristi Bennett.

**Council Members Present by electronic means:** Council member Shaun McGrath.

**Staff Members Present in Chambers:** Randy Harrington, *Town Manager*; Scott Chase, *Assistant Town Manager*; Daniel Weeks, *Assistant Town Manager;* John Schifano, *Town Attorney*; Linda McKinney, *Town Clerk* (recording the minutes); Mathew Mutter, *IT;* Kendra Parrish, *Executive Director of Utilities & Infrastructure*; Daniel Colavito, *Utilities and Infrastructure*; Rachel Ingham, *Utilities and Infrastructure;* Aaron Levitt, *Utilities and Infrastructure*; Seann Byrd, *Water Resources*; Chris Hills, *Director, Development Services;* Sean Ryan, *Development Services;* Elizabeth Goodson, *Development Services*; Antwan Morrison*, Director, Finance;* LeeAnn Plumer, *Director, Parks and Recreation*; Matt Beard, *Parks and Recreation*; Cassie Hack, *Director, Communications;* Irena Krstanovic*, Director, Economic Development;* Anna Murphy, *Economic Development*; LeRoy Smith, *Fire Chief*; Kathy White, *Deputy Clerk* .

**2. and 3.** The Pledge of Allegiance was recited followed by an invocation by Sandy Byrne of the Oasis Church.

**4. Agenda Adjustment:** The March 1, 2022 meeting agenda was adopted with changes, if any, as listed: item 11 pulled from Consent.

**Motion:** Berry
**Second:** Wolff
**Vote:** Unanimous

**Public Comment:** At this time, an opportunity was provided for members of the audience who had registered to speak to address the Council, and the Clerk was asked for any written comments received prior to the meeting.

The following written comments were received: none
The following comments were received in person: Hank Dickson requested the Town recognize baseball players who have a connection to Holly Springs and have reached the major league level with a plaque inside the Ting Stadium.

**RECOGNITIONS**

**5. Traumatic Brain Injury Awareness Month Proclamation**

Mayor Mayefskie proclaimed March as Traumatic Brian Injury Awareness Month in Holly Springs. The proclamation was accepted by Beth Gaul and Erik Auth of Abound Health.

**6. Developmental Disabilities Awareness Month Proclamation**

Mayor Mayefskie proclaimed March Developmental Disabilities Awareness Month in Holly Springs. The proclamation was accepted by Beth Gaul and Erik Auth of Abound Health.

**REQUESTS AND COMMUNICATIONS**

**7. Holly Springs Chamber of Commerce Update**

Daniel Weeks introduced Debra Kuffner, Executive Director of the Holly Springs Chamber of Commerce and Tonya Palumbo, Chair of the Holly Springs Chamber of Commerce. Ms. Kuffner gave her background prior to her arrival in Holly Springs. Ms. Kuffner outlined the vision, mission, and purpose of the Chamber of Commerce. She read the core values of the Chamber.

Ms. Palumbo introduced the Chamber's board. She said that the board has been very lucky to find the right Executive Director. She gave an overview of the board's activities in the last two years. She spoke of the Chamber's efforts to advance diversity, equity, and inclusion.

After explaining the four leadership committees, Ms. Kuffner outlined the infrastructure of the Chamber and its objectives and priority areas. She outlined the calendar of events for 2022. She listed the seven most important "big picture" items to keep on their radar. She listed some qualitative and quantitative data that could be used to indicate the return on investment for the partnership with the Town.

Mr. Weeks gave an overview of which events would be considered in the contract for Fiscal Year 21/22, with amounts to be paid to the Chamber by the Town upon the successful completion of each government support program. He outlined aspects of the contract that the Chamber would be responsible for, and the Town would be responsible for.

Council member Wolff said he didn't see Holly Fest on the list and asked if there was any formalization of that partnership. Mr. Weeks said that the Town partners but does not pay the Chamber for Holly Fest. It is a non-direct partnership.

Council member Bennett said that Chamber business expansion and growth in sports leisure is important to her, and she would like to hear what the Chamber can do in that regard. Ms. Palumbo said the upcoming Women's Empowerment Luncheon and Breakfast Eye Openers would be aligned in that direction. Ms. Kuffner said that early on the Chamber identified sports tourism as a target and they are working closely with partners to increase Holly Springs' share of that market. Council members expressed their appreciation for the work done by the Chamber to define this partnership.

**8. Secondary and Cumulative Impacts Master Mitigation Plan (SCIMMP) Update**

Daniel Colavito, Utilities and Infrastructure, introduced Hunter Freeman from McAdams Engineering. Mr. Freeman explained the purpose of SCIMMP in reviewing the environmental impacts associated with planned land use changes and infrastructure projects required to accommodate future population growth. He said that the Town of Holly Springs' SCIMMP was established in 2005 and is valid for thirty years, but requires biennial reports. The last report was in September of 2021 and the next will be September of 2023. A full update is required every ten years, with the next update required in 2025.

Mr. Freeman said that the Town has a Memorandum of Understanding with the NC Department of Environmental Quality (NCDEQ) outlining how the SCIMMP will be used and what it entails. The SCIMMP avoids regulatory inefficiencies, and streamlines permitting processes. He outlined some of what is in the SCIMMP and how it addresses secondary and cumulative impacts through the Comprehensive Plan, the UDO, and other town policies and procedures.

Mr. Freeman said that the biennial update includes updates on the Town's utility values for the previous year; updates to external references such as NPDES and endangered species; and specific project updates on Utley Creek Water Reclamation Facility upgrade, I-540 construction, and the Future Land Use Plan and Comprehensive plan. Mr. Freeman gave the timeline for the most recent biennial update, showing that it was accepted and approved by NCDEQ in November of 2021.

Council member Forrest asked if part of this process was testing aquifers. Mr. Freeman said it was just on how the Town manages stormwater. Council member Forrest asked if the Town ever tested aquifers. Mr. Colavito said that is regulated at the state level, it is not under our authority. The State does test but he does not know their schedule. Council member Forrest asked if the State lets the Town know when they are testing. Mr. Colavito said they do not. Council member Forrest asked if we should be concerned about the lack of testing. Mr. Colavito said that the Town does not draw most of its water from the aquifers in town. Most water in town goes through the water treatment process. There are a few wells, but there is no required testing in perpetuity.

**Consent Agenda**

The Council passed a motion to approve all items on the Consent Agenda. The motion carried following a motion by Mayor Pro Tem Berry, a second by Council member Forrest and a unanimous vote. The following actions were affected:

9. Minutes – Council approved the minutes of the February 8, 2022 workshop meeting and the February 10-12, 2022 Mayor and Council Retreat.

10. Development Procedures Manual 2022 UDO Consolidation Amendments – The Council adopted Resolution 22-03 to adopt the Development Procedures Manual UDO consolidation amendments.

*A copy of Resolution 22-03 is attached to these minutes.*

12. 2022 Pavement Condition Survey and Lifecycle Modeling Contract – The Council awarded a contract to WithersRavenel in the amount of $66,200 and authorized the Town Manager to execute the contract and any change orders for additional professional services as may be needed during the project up to the authorized project budget of $80,000.

*Pulled from Consent*:

11. Joint Water Treatment Conveyance System from Sanford – Authorizing the Town Manager to allocate $299,730 per the Memorandum of Understanding with Fuquay-Varina for the Joint Water Treatment Conveyance System from Sanford.

MPT Berry said this item was pulled because Council member Forrest had a question. Council member Forrest said his question was, since Fuquay-Varina is running a 36” line and we are running a 24” line, is there a way it would benefit the town to put in a 36” line now rather than waiting 20-30 years? Kendra Parrish, Executive Director of Utilities and Infrastructure said that the Preliminary Engineering Report looked at various sizing, and 24” was the size that would meet our projected build out. Since we were just looking to get the 6 MGD from Sanford, that size pipe would meet that need. But we could go back to the engineers and see if there was a benefit to using larger pipe. She asked Council if they needed to table tonight’s motion until they get that answer. Council member Forrest said no.

**Action:** Motion to authorize the Town Manager to allocate $299,730 per the Memorandum of Understanding with Fuquay-Varina for the Joint Water Treatment Conveyance System from Sanford.

**Motion by**: Forrest
**Second by**: Berry
**Vote**: Unanimous

## PUBLIC HEARINGS

### 13. Zoning Reassignment and Zone Map Adoption 22-REZ-01

Sean Ryan, Development Services, said the purpose of this item was to implement the new UDO zoning districts. He introduced Erin Perdue from Stantec, the consultant who assisted in the creation of the new UDO. Ms. Perdue explained that the Unified Development Ordinance (UDO) establishes regulations for the development or use of property, establishes districts that cover every property and includes allowable uses, where buildings and structures can be located, and design standards. The Zoning Map goes with the UDO and assigns a district to every property in the Town and ETJ. New districts were assigned based on the new district that most closely matches the old one.

Ms. Perdue explained the process by which new zoning districts were assigned to properties to allow continued use of the property as it is currently being used, not to proactively rezone properties for potential development. She explained the changes from the old districts to the new ones, and what is not changing, including current uses, Planned Unit Developments, and general types of uses allowed in residential districts. She showed the differences between the Future Land Use map and the Zoning map. The Zoning map shows regulations that govern how land is used right now. Over time, the Zoning map changes to match the Future Land Use map as development takes place. She said the new Zoning map is not an attempt to change the uses a property is being used for now.

Ms. Perdue outlined the public engagement undertaken by the department to inform property owners and receive feedback on the new zoning designations and she outlined the steps taken in reevaluating properties where the owners requested a new zoning designation. She outlined the rezoning process, which is the typical way property is rezoned for development.

She then showed the location of 10 properties, mostly in the ETJ, whose owners requested adjustments. Mr. Ryan then went through the ten properties requesting adjustments and identified the old zoning designation, the reassigned zoning designation, and the requested zoning designation.

Chris Deshazor, Planning Board representative, said that Planning Board recommended approval with a vote of 8-0-1. There was not a lot of discussion as they had been through the plan multiple times.

Mayor Mayefskie opened the public hearing and the following input was received:

Baxter Walker said he was there representing Mike and Joe Carroll of 975 Avent Ferry Rd. He said the shift from LB to Neighborhood Mixed Use isn’t the best in his opinion. The property is in close proximity to commercial, like the Sheetz. It is not at the entrance to a neighborhood. With the majority being CB, he thinks RMX would be a better zoning choice.

Kelly O’Hara, 2624 Avent Ferry, said they have lived here for 27 years. The zoning was R-30 and changing to RR she said makes it “R-80”. She said that one house for 2 acres is not reasonable. They have five acres and want to divide it in the future. She asked Council to reconsider because they planned on subdividing and joining the Town some day and if they can only add one house it would not be financially worth it. She asked for their property to be changed.

Bill Daniels, 313 Silver Bluff Street in 12 Oaks, said he was speaking in opposition to the section that changes the zoning district in the ETJ, specifically the creation of the new HI, Heavy Industrial, District. The land adjacent to the east side of 12 Oaks is zoned HI and this is a prime residential area of town. Also for the road on Cass Holt, just south of Rex Road, across the street form Avocet and other residential properties. If it is important to add HI in the ETJ, then it should be done in locations that are not adjacent to or near existing residential developments. He does not see the necessity of adding this designation to the Town.

There being no further input, Mayor Mayefskie closed the public hearing.

MPT Berry said that this is an administrative action. Nothing keeps an owner from going through the rezoning process and he doesn’t think it is proper to go through and select districts of higher density than the current use.

Council member McGrath said that he agrees that the majority of the requests were of a rezoning nature. He is glad the Town took the time to address residents’ concerns, but this was not trying to rezone, but to match the current zoning. He appreciates the explanation from staff.

**Action:** Motion to adopt Rezoning Ordinance RZ22-02 to adopt the statement of compatibility and approve rezoning and amend Part 1 of the Ordinance with the stated adjustments:

**Motion by:** Wolff
**Second by:** Berry
**Vote:** unanimous

**14. UDO Text Amendment 22-UDO-01 Planning Board and Board of Adjustment**

Sean Ryan, Development Services, said that the purpose of this item was to amend the UDO to unmerge the Planning Board and Board of Adjustment. Requested actions are to conduct a legislative hearing, adopt the Ordinance amending the UDO, and to assign appointed members to either Planning Board or Board of Adjustment, and appoint new members to bring the membership up to full numbers. Mr. Ryan said that Council gave direction at the retreat that they wanted to maintain the Planning Board and Board of Adjustment as two separate boards. He said the new UDO decision making matrix had two types of decisions made by the merged Planning Board and Board of Adjustment: Legislative recommendations, and quasi-judicial decisions. The proposed amendment would have the legislative recommendations, such as comprehensive plans, rezoning, and general policy assigned to the Planning Board for recommendation, and quasi-judicial decisions, such as Special Use Permits, Variances, and Administrative Appeals, decided by the Board of Adjustment.

Chris Deshazor, Planning Board, said the Planning Board recommended approval with a vote of 7-1-1. He said there was one person absent, and one vote against from someone who had been a part of both boards. MPT Berry asked why the Planning Board was in support of combining the boards at first, and now are ok with separating them. Mr. Deshazor said that at first the Planning Board was in favor of combining because the Board of Adjustment does not have much work. After attending a Board of Adjustment meeting and seeing the differences in style and content, and investigating the logistics of a combined board, they felt that keeping the two separate was a better idea.

Mayor Mayefskie opened the public hearing.

There being no input, Mayor Mayefskie closed the public hearing.

Linda McKinney, Town Clerk, said that at their January 18, 2022 meeting Council appointed five people to the combined Planning Board / Board of Adjustment. Council also recommended an ETJ appointment to the Planning Board to the Wake County Board of Commissioners, and they made that appointment at their February meeting. With the separation of the boards, those appointees need to be assigned to a specific board. There are also some openings that did not get filled in order to start the process of reducing the number of people on the combined board. Therefore two additional appointments need to be made. To bring the boards up to full membership, the Planning Board needs three in-town members assigned or appointed to three-year terms. The Board of Adjustment needs two in-town regular members for three-year terms, one in-town alternate for a three-year term, and one in-town regular member for a term ending February 28, 2023.

Council member Forrest proposed moving in-town alternate Board of Adjustment member Jason Green to an in-town regular member position. There was consensus to make that motion after the Ordinance was adopted.

**Action 1:** Motion to adopt Ordinance 22-04 to adopt statement of compatibility and to approve UDO text amendment.

**Motion by:** Wolff
**Second by:** Forrest

**Vote:** unanimous

*A copy of Ordinance 22-04 is attached to these minutes.*

Council member Forrest said the Town has extended appointment letters to these five people. He would like to keep those appointments as all members of the Planning Board, and appoint new people to fill the openings on the Board of Adjustment. After three years the Planning Board would revert back to nine members.

Council member Wolff said he was concerned that having too large a board can slow down business. MPT Berry agreed that having too many members can make a meeting very large and he would like to keep the Planning Board to nine members. Council member Bennett said enlarging the Planning Board temporarily is an interesting idea, but Council decided that we were going to do this and then we altered the positions and that is on us. She said going from 9 to 11 members was not a big shift in size. She thinks it is an interesting temporary solution.

Council member Wolff said he was out of town and missed those appointments in January. Those appointments were to a board that no longer exists. If we are splitting the board into two separate boards with different functions, his preference would be to reappoint from the list of applicants and appoint three to Planning Board and four to the Board of Adjustment. We can still vote for the former appointees. It is not fair to those who have already received appointment letters, but that is due to Council's action. He would like to leave the board size as is, but reappoint applicants.

Mayor Mayefskie said he agrees with Council member Wolff that we have changed the board to a different board, and as eager as each of the applicants are, they might be willing to serve on either board or neither board.

Council member Bennett said they applied to one or the other board, not to a combined board. MPT Berry said Council appointed them to the combined board to simplify things and now we are undoing that. Council member McGrath pointed out none of these people have served on a board yet, because their terms started today. He said that Planning Board was increased recently from 7 to 9 members. It hasn't been at 9 for very long, but he thinks 9 is a good number.

Council member Wolff said the application had a place for applicants to express a preference so even though it was outdated at the time, thankfully council has that information. He asked what process would be required to undo the appointments from January.

John Schifano, Town Attorney said the way Council member Wolff stated it is probably legally correct. Council appointed them to a board that doesn't exist. He said that Council can disband an entire board but cannot unappoint only a few. Council member Wolff asked if Council would have to reappoint the current members. Mr. Schifano said that to be true to that legal framework, you would need to reappoint everyone.

**Action 1**: Motion to reappoint the following members to the Planning Board with terms ending Feb 28, 2023: Van Crandall and Chris Deshazor; and with terms ending February 29, 2024, Joanna Holder, Rick Madoni, and Courtney Patterson.

**Motion by**: Berry
**Second by**: Wolff
**Vote**: unanimous

**Action 2**: Motion to reappoint Duane Hansen as ETJ member to the Planning Board with a term expiring Feb 28, 2023.

**Motion by**: Berry
**Second by**: Wolff
**Vote**: unanimous

**Action 3**: Motion to reappoint the following members to the Board of Adjustment: Cody Loughridge as In-Town member with term a term ending February 29, 2024; Jeff Jones as ETJ member with a term ending February 29, 2024.

**Motion by**: Berry
**Second by**: Wolff
**Vote**: unanimous

**Action 4**: Motion to reappoint Elaine Crigger as ETJ alternate member of the Board of Adjustment with a term ending February 28, 2023.
**Motion by:** Berry
**Second by**: Forrest
**Vote**: Unanimous

**Action 5:** Motion to appoint the following people to the Planning Board with terms ending February 28, 2025: Ernie Carpico, Thomas Urquhart, and Josh Prizer.

**Motion by:** Berry
**Second by:** Wolff
**Vote:** unanimous

Council discussed the role of the Board of Adjustment in the new UDO and what requirements and qualifications would be helpful.

**Action 6:** Motion to assign the following appointees to three-year in-town regular terms to the Board of Adjustment: Danielle Hewetson and Jason Greene.

**Motion by:** Wolff
**Second by:** Berry
**Vote:** unanimous

**Action 7:** Motion to appoint Chanel Wilkins to a three-year term as In-town Alternate Member of the Board of Adjustment.

**Motion by:** Wolff
**Second by:** Bennett
**Vote:** unanimous

**Action 8:** Motion to appoint Ben Copeland to one-year term as In-town Regular Member of the Board of Adjustment for a term ending February 28, 2023.

**Motion by:** Wolff
**Second by:** Bennett
**Vote:** unanimous

**Action 9**: Motion to appoint Joe Cimino as In-town Alternate member of the Board of Adjustment for a 1-year term ending February 28, 2023.
**Motion By:** Wolff
**Second by**: Forrest
**Vote**: unanimous

**<u>NEW BUSINESS</u>**

**15. Land Use Advisory Committee Town Code Amendment**

Sean Ryan, Development Services, said that the purpose of this item was to establish he Land Use Advisory Committee (LUAC). The Technical Review Committee (TRC) provided a forum for input and informal review on development proposals. The TRC was dissolved with the adoption of the new UDO and the Land Use Advisory Committee was created. The committee framework is similar to that of the TRC with membership composed of representatives from Development Services, Utilities and Infrastructure, Economic Development, Parks and Recreation, the Town Manager and Assistant Managers, and representatives from the Planning Board and Town Council. It is assumed that the current Council representatives to the TRC, MPT Berry and Council member Bennett will transition to the LUAC.

**Action:** Motion to adopt Ordinance 22-02 to amend the Town Code and to establish the Land Use Advisory Committee and to appoint the current TRC representatives (Dan Berry, primary and Kristi Bennett alternate) to the LUAC.

**Motion by:** Wolff
**Second by:** Berry
**Vote:** unanimous

**16. Cass Holt Road Park Master Plan Approval**

Matt Beard, Parks and Recreation said the purpose of this item was for staff to receive guidance to proceed with the design of site amenities and a recreation center at the new Cass Holt Road Park. He said that at the Retreat, staff was given direction to pursue partnerships for the aquatic center and a location for that center. He introduced Zach Pierce of CLH.

Mr. Pierce outlined the park master plan process and said we are now at the final concept and master plan stage. He explained how topography and existing conditions at the property were analyzed to determine the development and best placement of uses in the park. He outlined the important considerations gleaned from community input.

Holly Waterman, landscape designer with CLH, then showed a concept plan and explained its amenities. She gave rough estimates of costs for a recreation center, park site and amenities, utilities and road improvements, and other costs of building the park.

Mr. Beard said that next steps will be the creation of a Master Plan Report, and determination of phasing for design/construction drawings. He said that the project will be brought back to Council at their April 12th workshop to review an updated design and construction timeline and cost estimates.

Council member Forrest said at the Retreat there was discussion about having more than three gym courts. Mr. Beard said the original plan showed three gym spaces in the northern part of the Rec Center, but that could be expanded if the aquatic center is moved to another location. Council member Forrest said he would like it sized for at least 4 courts so we could host tournaments. Mayor Mayefskie said we are going to fill those gyms, so the more the better. He would recommend 5 or 6 courts if possible because we will fill it with volleyball and basketball. Council member Bennett asked about the size of the splashpad. She asked if the pickleball/volleyball courts and the restroom pavilion could be switched. Having the restroom pavilion directly across from the splashpad will give parents a sightline to see the spashpad from the restroom pavilion area. Mr. Beard said that with the splash pad so close to the Rec Center, there would be restrooms near the entrance they could use. Council member Bennett said you can't send kids alone into a building but you can send them to a standalone restroom. And wet kids can't go into a building.

Council member Wolff said he was amazed at how much staff was able to fit into the site. There was a question about the number of parking spaces, which was answered by saying that would be determined more accurately at a later phase of the design process. Randy Harrington, Town Manager, said the question about the number of courts could be woven into a plan for future communications. Mayor Mayefskie asked the plan to be sketched to show how many courts are in each space for the next presentation.

Mr. Beard asked if Council wanted to have Council member Bennett's request to flip the location of the restroom pavilion be brought back in design phase or if they wanted this changed in the concept plan. Consensus was this could be done at design phase.

**Action:** Motion to approve Cass Holt Road Park Master Concept Plan

**Motion by:** Bennett
**Second by:** Forrest
**Vote:** unanimous
*A copy of the Master Concept Plan is attached to these minutes*.

**17. Bid Award for 12 Oaks Pump Station Expansion & Modifications Project**

Rachel Ingham, Utilities and Infrastructure, said the purpose of this item was to review plans for upgrading the 12 Oaks Pump Station and approve a sole source exception of purchase of certain materials pursuant to NCGS § 143-129(e)(6), and award the 12 Oaks Pump Station Expansion and Modifications Project to Eberhart Construction. She showed the drainage basins in Holly Springs and explained which were gravity fed and which required pump stations. She said that the 12 Oaks Pump Station served 3,650 single and multi-family homes, two schools, and a commercial area. The pump station construction plans were approved in 2006 and included a future expansion (Phase 2) to serve the expected increased demand. That need has arrived and the pump station needs to be expanded.

Ms. Ingham outlined the timeline on the expansion, from the Request for Qualifications for the design in December of 2020, through the bid advertisement, to the bid closing on February 9, 2022. She explained how identical components to those installed in the repair of Phase 1 be installed for Phase 2. Four bids were received and Eberhart Construction was the lowest responsible responsive bidder at $1,149,000.

She said that staff has reached out to the HOA and plans to hold an open house to explain the process to residents.

Council member Forrest asked why the word “sole source” was used. Ms. Ingham said there were four allowance options the staff recommended. She explained why the vendors and parts were specifically recommended to make maintenance compatible with current devices. John Schifano, Town Attorney, explained that in order to use the same parts from one pump to another they must be sole sourced. It is not the majority of the contract that is sole sourced, only those parts.

Mayor Mayefskie asked if this would address some of the noise concerns. Ms. Ingham said that ordinarily pumps are underground. When the pumps failed in July of 2021, they had to use bypass pumps, which are above ground. Submersed pumps are automatically quieter, but staff will monitor the noise and make adjustments to mitigate it if necessary.

**Action:** Motion to approve a sole source exception of purchase of certain materials pursuant to NCGS § 143-129(e)(6) and award the 12 Oaks Pump Station Expansion & Modifications Project contract in the amount of $1,149,000 to Eberhart Construction, Inc.

**Motion by:** Berry
**Second by:** Forrest
**Vote:** unanimous

**OTHER BUSINESS**

Council member McGrath said that, to refer back to discussions at the retreat, how do we get infrastructure in line [*connection became unstable and words were garbled*] other than that, nothing specific. Please realize that conflict is present on the other side of the Atlantic and our thoughts and prayers go out to the nation of Ukraine.

MPT Berry thanked Pack 66 for inviting him to speak at their Arrow of Light ceremony. He asked why Planning Board meetings are still being held virtually. Chris Hills, Development Services, said that the chairperson of the Planning Board preferred it to be virtual, but this was her last meeting as chair, and Planning Board will be in-person in March.

Council member Forrest said that Boy Scout Troop 66 has volunteered to present the colors at a future Council meeting. He asked if there was an update on finding funds for widening Avent

Ferry Rd. Randy Harrington, Town Manager, said not at this time. Council member Forrest said he would continue to ask because this is important.

Mayor Mayefskie said he went on a tour of the South Wake Landfill and it was impressive what they have done. They will be opening up for tours to the public soon and it is worthwhile.

**<u>MANAGER'S REPORT</u>**

Randy Harrington, Town Manager, said he had no special report.

**<u>CLOSED SESSION</u>:** None.

Council member Forrest asked if Council member McGrath was still on the line. He asked if there was anything we could do to help out. Council member McGrath said he was fine but people further east were not.

**Adjournment:** MPT Berry made a motion to adjourn at 9:43 pm. It was seconded by Council member Wolff and passed with a unanimous vote.

Respectfully Submitted on Tuesday, March 15, 2022.

Linda C. McKinney

Linda C. McKinney, Town Clerk

**Addenda pages as referenced in these minutes follow and are a part of the official record.**