



Town of Holly Springs
Tree Advisory Committee
6:00 PM **Monday, September 14, 2026**

Regular Meeting
Holly Springs Town Hall Council Chambers
128 S. Main Street, 2nd Floor

Agenda

Call to Order

Roll Call

Pledge of Allegiance

Invocation

Organization Meeting

1. Swearing-in of Membership
2. Election of Chair and ViceChair

Agenda Adjustment

Approval of Minutes

3. April 13, 2026 Regular Meeting Minutes

Community Events

4. HollyFest Planning - October 31, 2026
5. 150th Commemorative Tree Planting Ceremony

Tree City USA

6. Tree City USA Requirements & Updates
7. Annual Work Plan

Street Tree Replacement Program

8. Street Tree Replacement Grant: 2026 Program Updates

Ordinances and Policies

9. Unified Development Ordinance Amendments

Education and Outreach

10. Tree Pruning Workshop at Veterans Park - Windcrest and Windward Pointe

Other Business

Next Meeting

11. December 14, 2026

Adjournment

In accordance with ADA regulations please contact the Town Clerk's office at least 48 hours before the meeting to request an auxiliary aid or service needed to participate in this meeting:

linda.mckinney@hollyspringsnc.us 919-557-3900



Town of Holly Springs Tree Advisory Committee

Agenda Cover Sheet

Agenda Item#: 1.

New Business

Title: Swearing-in of Membership

Strategic Priority Area: Growth Management & Economic Vitality

Staff Resource: Mackenzie Fretz, Development Services

Action(s):

- Tree Advisory Committee members will take the Oath of Office.
- A photo of the board will be taken after the organization meeting.

Explanation:

- The Town Council made appointments to the TAC in April for new terms beginning July 1, 2026.
- The TAC is welcoming 1 new member, 3 returning members and 1 new Jr. member.
- New TAC members were sworn in on July 13, 2026 and reappointed members will be sworn in at this meeting.

Background:

Funding Source(s):

Attachment(s):

None



Town of Holly Springs Tree Advisory Committee

Agenda Cover Sheet

Agenda Item#: 2.

New Business

Title: Election of Chair and ViceChair

Strategic Priority Area: Growth Management & Economic Vitality

Staff Resource: Sarah Sularz, Development Services

Action(s):

- Appoint 1 regular member of the Tree Advisory Committee as Chairperson.
- Appoint 1 regular member of the Tree Advisory Committee as Vice-Chairperson.

Explanation:

- The members of the Tree Advisory Committee shall annually elect from their own membership a Chairperson and Vice-Chairperson.
- The Chairperson and Vice-Chairperson shall be elected by majority vote of the Committee at the regular meeting in July and take office at such meeting.
- The Chairperson and Vice-Chairperson shall serve until the beginning of the next term in March 2027, with eligibility for reelection.
- The Chairperson shall preside at all meetings of the Committee, represent the Committee at public affairs, and shall maintain the dignity and efficiency of the Committee in all possible ways.
- The Vice-Chairperson shall, in the absence of the chairperson, perform all duties of the chairperson. The Vice-Chairperson shall be responsible for assisting the Chairperson.

Background:

- The 2025-26 Chairperson was Marissa Parker.
- The 2025-26 Vice-Chairperson was Jason Roberson.

Funding Source(s):

Attachment(s):

None



Town of Holly Springs Tree Advisory Committee

Agenda Cover Sheet

Agenda Item#: 3.

Consent Agenda

Title: April 13, 2026 Regular Meeting Minutes

Strategic Priority Area: Growth Management & Economic Vitality

Staff Resource: Sarah Sularz, Development Services

Action(s):

- Approve April 13, 2026 and July 13, 2026 minutes

Explanation:

- April 13, 2026 minutes could not be approved at the July 13, 2026 meeting due to lack of quorum.

Background:

Funding Source(s):

Attachment(s):

1. 13042026_Minutes

Town of Holly Springs
TREE ADVISORY COMMITTEE MINUTES
Monday April 13, 2026 - 6:00 p.m.

Agenda Item 1, 2, 3, & 4:

The Tree Advisory Committee met on Monday, April 13, 2026, in Town Hall at 128 South Main Street at 6:00 P.M. **Quorum was established.**

Members Present: Marissa Parker, Chair
 Autumn Dean
 Jason Roberson, Vice Chair
 Regina Smardon
 Robin Haney

Members Absent:

Ex-Officio
Members Present: CJ Buonaccorsi (Jr Member)
 Kara Foster, Town Council Representative
 Craig Kessler, Planning Board Representative
 Eric Dean, Parks & Rec Advisory Committee
 Joanna Holder, Planning Board Representative
 Andrew Snyder, Parks and Recreation

Ex-Officio
Members Absent: Danielle Hewetson, Town Council
 Melissa Harden, Parks & Rec Advisory Committee

Staff Present: Sarah Lipkin Sularz, Senior Planner
 Sean Ryan, Planning Division Manager
 Janet Spear, Clerk

Others Present:

The Board recited the Pledge of Allegiance, and the meeting opened with an invocation by prayer.

Agenda Item 5: Agenda Adjustment

There were no agenda adjustments

Agenda Item 6: Minutes

Motion: Jason Roberson

Motion to approve January 12, 2026, Regular Meeting Minutes

Motion by: Jason Roberson

Second by: Regina Smardon

The Committee Voted: 5-0

Town of Holly Springs
TREE ADVISORY COMMITTEE MINUTES
Monday April 13, 2026 - 6:00 p.m.

Agenda Item 7: Community Events

Arbor Day Recap

Ms. Sularz went over the Arbor Day events. March 21st was claimed as Arbor Day. The Holly Springs United Methodist Church reverend was present as the tree planted was on their property. Great attendance from the community, many kids coloring and doing sidewalk chalk art.

Ms. Sularz opened the floor to ideas on upcoming events:

- Have an art competition and advertise it online, to be awarded in person?
- Make pamphlets for tree information on the tree picked
- Tree themed food / snack
- Face painting
- Pictures of what the trees look like when they mature
- Stickers and or Tree engraving of Art Contest winner
- Nourish tree idea
- Cardboard/lawn/carnival games
- Eagles landing, coordinating with parks and rec for other locations

Upcoming 2026 Events

Ms. Sularz went over the upcoming Wild About Nature event on May 16th from 12:30p-4:30p

Volunteers:

Shift 1 – Robin Haney, Regina Smardon, CJ Buonaccorsi, Joanna (flexible)

Shift 2 – Joanna Holder (if necessary), Autumn Dean

Bird House Assemble – coordinate with Marissa Parker and Jason Roberson to have Scout Troops assemble before hand for volunteer hours.

We will provide a table with TAC information along with a trivia wheel about birds, bats, and trees. Bird/bat-house painting. Giveaways will include rain gauges, wildflower seeds, bird/bat houses, and color changing rulers.

Ms. Smardon had an idea to do rock painting. Ms. Sularz will review financials and order accordingly. Will bring an extra table for the kids to have more room for all activities.

Ms. Sularz mentioned that there is a set annual TAC budget that they work with, and some giveaways are ordered from Development Services and from general funds.

Mr. Dean wanted to bring attention to the fact that there was a sensory farm trail for learning and a community garden, both inclusive for kids and adults at Sugg Farm Park.

Agenda Item 8: Street Tree Replacement Program

2025 Program Closeout

Ms. Sularz went over the tree placement program that ran from Aug 26 to Oct 3

There was a budget of \$45k

1. 5 HOA's were awarded \$12k for 22 trees
2. 42 Homeowners were awarded \$28k for 44 trees
3. Total replacement of 66 trees

Ms. Sularz went over some highlights and difficulties with the program.

1. There were 2 new street trees approved

Town of Holly Springs
TREE ADVISORY COMMITTEE MINUTES
Monday April 13, 2026 - 6:00 p.m.

2. In-person sign-up available
3. Sourcing native species was a bit difficult
4. Trying to improve and streamline applications for homeowners

Mr. Roberson spoke of some goals for future events. Such as raising the number of trees and extending to others if goal is not met and promoting the program on social media platforms and always having some type of promotion at all events.

Motion: Jason Roberson

Motion to recommend increasing goal to 75 trees for the 2026 program, if financially feasible, adding educational material regarding Native Species and Hardiness for residents.

However: 75 trees at \$650/tree = \$48,750 (over budget)

Motion by: Jason Roberson

Second by: Regina Smardon

The Committee Voted: 5-0

Agenda Item 10: Education and Outreach

2026 Tree pruning workshop recap

There were 37 attendees and walk ups for same day volunteers.

When started, there were 28% healthy trees and that has gone up to 61%

Ms. Sularz asked if the committee wanted to host another tree pruning workshop and possibly collaborate with HOAs to get more people involved. Response was yes from all. Also, to be hosted in November.

Mr. Dean and Ms. Dean recommended Windcrest Community. Ms. Parker recommended Windward Pointe. Also mentioned is the 12 Oaks community.

Motion: Jason Roberson

Motion to add a second workshop and work with HOAs.

Motion by: Jason Roberson

Second by: Marissa Parker

The Committee Voted: 5-0

Agenda Item 12: Other Business

Discussion Led by TAC Member Regina Smardon

Ms. Smardon proposed to introduce the idea and make recommendations from the TAC to Town Council regarding the following:

1. To engage with Apex and Fuquay-Varina on a regional scale
2. Add climate resilience information for public awareness
3. Update the Tree Canopy study
4. Create an Environmental Advisory Board to work alongside TAC

Mr. Roberson recommended getting people interested in having an environmental committee board. Ms. Sularz's advice is to consider main points to summary and the council to give feedback and guidance.

Motion: Jason Roberson

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Motion to give recommendation to consider an Environmental Advisory Board to our Town Council, and other aspects from the executive summary presented by Ms. Smardon.

Motion by: Jason Roberson
Second by: Robin Haney
The Committee Voted: 5-0

Holly Springs' 150th Celebration

There will be a celebration, and the town would like the committee to support and be involved. Ms. Sularz wanted to bring awareness and will follow up with details when available. This would be a good way to bring awareness to the TAC.

Motion: Jason Roberson
Motion to consider attending celebration upon further information being shared.

Motion by: Jason Roberson
Second by: Marissa Parker
The Committee Voted: 5-0

Other Business:

Public Comments

2 public comments regarding tree conservation efforts were received by staff and shared to the TAC for awareness.

Added Item:
CJ Buonaccorsi recommended adding 2 seats for Jr. members.

Motion: Jason Roberson
Motion to bring to Town Council to adopt change of adding jr members willing to serve and how many apply.

Motion by: Jason Roberson
Second by: Marissa Parker
The Committee Voted: 5-0

Agenda Item 13: Next Meeting

1. July 13th, 2026

Agenda Item 14: Adjournment

The meeting adjourned at 7:49p

Janet Spear, TAC Clerk



Town of Holly Springs Tree Advisory Committee

Agenda Cover Sheet

Agenda Item#: 4.

New Business

Title: HollyFest Planning - October 31, 2026

Strategic Priority Area: Growth Management & Economic Vitality

Staff Resource: Sarah Sularz, Development Services

Action(s):

- Discuss Tree Advisory Committee participation at HollyFest.
- Provide direction on tree giveaway and activities.
- Discuss volunteers.

Explanation:

- The Annual Work Plan identifies HollyFest as one of four of the annual activities attended by the Tree Advisory Committee to provide public education on the importance of trees in the community.
- The annual tree giveaway occurs at HollyFest.
- This year we have ordered 475 trees to be distributed.

Background:

- HollyFest is one of the Town's largest and most popular events. Come ready to have fun, engage with the community and talk about trees.
- HollyFest will be held on Saturday, October 31, 2026 from 10 a.m. - 4 p.m. at Sugg Farm at Bass Lake Park.

Funding Source(s):

Attachment(s):

1. HollyFest_treeoptions2026



Scan to bookmark
this information

Tree Advisory Committee

Tree Giveaway

Sourwood

Oxydendrum arboreum (native)



Small - Medium, Deciduous
20 – 30 feet tall
10 – 15 feet wide
full sun to partial shade
attracts pollinators

Flowering Dogwood

Cornus florida (native)



Small, Deciduous
15 - 25 feet tall
15 - 25 feet wide
full sun to partial shade
NC state tree

Pawpaw

Asimina triloba (native)



Small, Deciduous
10 - 25 feet tall
6 - 10 feet wide
full sun to partial shade
fruits edible for people!

Sweetbay Magnolia

Magnolia virginiana 'sweetbay' (native)



Medium, Semi-Evergreen
20 - 35 feet tall
10 - 35 feet wide
full sun to partial shade
great wildlife food source



Town of Holly Springs Tree Advisory Committee

Agenda Cover Sheet

Agenda Item#: 5.

New Business

Title: 150th Commemorative Tree Planting Ceremony

Strategic Priority Area: Growth Management & Economic Vitality

Staff Resource: Sarah Sularz, Development Services

Action(s):

- Receive as information.

Explanation:

- The Town of Holly Springs is celebrating its 150th Anniversary. The TAC and others will be planting a large American Sycamore in the corral field at Sugg Farm, in front of the blue barn.
- To honor the Town, there will be a ceremonial tree planting with a plaque dedicating the tree to the Town from the Tree Advisory Committee.
- The Chairperson will welcome guests and speak at the event.
- The event will be held Saturday, November 14, 2026 at 11 a.m. at Sugg Farm Park.

Background:

- The Town is hosting a special commemorative tree planting ceremony in honor of the Town's 150th Anniversary.

Funding Source(s):

Attachment(s):

None



Town of Holly Springs Tree Advisory Committee

Agenda Cover Sheet

Agenda Item#: 6.

New Business

Title: Tree City USA Requirements & Updates

Strategic Priority Area: Growth Management & Economic Vitality

Staff Resource: Sarah Sularz, Development Services

Action(s):

- Receive as information.

Explanation:

- The purpose of this agenda item is to review the Tree City USA requirements. Staff will provide an overview of these requirements at the meeting.
- The Tree Advisory Committee was established to maintain eligibility and support Tree City USA good standing.
- The TAC will participate in 4 community events over the course of the year, including the upcoming Holly Fest giveaway, our annual Arbor Day event, an educational tree pruning workshop, and our youth-focused event, Wild About Nature, all which are required for maintaining the Tree City USA designation.
- A Tree City must spend a minimum of \$2 per capita. This is accomplished by providing trees to residents at town events, tree-related giveaways, and through the Street Tree Replacement Reimbursement Program.

Background:

- Being a Tree City USA requires a Tree Board; hence the Tree Advisory Committee (TAC) was formed in 2019. The TAC's Annual Work Plan helps ensure the Town can remain in good standing according to Tree City USA standards.
- The Tree Advisory Committee started an Annual Work Plan in 2023.
- All work plan tasks for 2025 - 2026 were completed.
- The 2026-2027 Work Plan has not yet been adopted by the TAC.

Funding Source(s):

Attachment(s):

None



Town of Holly Springs Tree Advisory Committee

Agenda Cover Sheet

Agenda Item#: 7.

New Business

Title: Annual Work Plan

Strategic Priority Area: Growth Management & Economic Vitality

Staff Resource: Sarah Sularz, Development Services

Action(s):

- Adopt the 2026-2027 TAC Annual Work Plan.

Explanation:

- The Annual Work Plan outlines the key activities to be completed by the Committee from July 1, 2026 - March 30, 2027.
- The Annual Work Plan helps ensure the Committee can maintain in good standing with Tree City USA standards.
- The TAC will participate in 4 community events over the course of the year, including the planning and holding of the annual Arbor Day event which is required for Tree City USA designation.
- Community events provide opportunities for the TAC to inform and educate the public of the importance and need for tree preservation and maintenance.

Background:

- The Tree Advisory Committee started an Annual Work Plan in 2023.
- All work plan tasks for 2025 - 2026 were completed.

Funding Source(s):

Attachment(s):

1. TACWorkPlan_2026

2026/27 WORK PLAN	July 2026	September	November	December	February 2027	March	May	June
Goal 0: Board Organization	Select TAC Chair and Vice Chair for upcoming year.							Select TAC Chair and Vice Chair for upcoming year.
Goal 1: Plan Arbor Day event and coordinate with Parks for Creek Week.		Discuss Arbor Day Plans		Finalize Arbor Day Plans		Arbor Day Event (Creek Week)		Arbor Day Recap
Goal 2: Prepare and submit annual Tree City USA application.		Discuss application and record list of edits and revisions for staff to make.		Submit application and annual certification.				
Goal 3: Finalize plans for annual street tree grant program.	Discuss street tree grant program. Get direction from TAC if any remaining street tree funds.	Receive update on program initiatives and rollout.				Hold discussion of program and record list of recommended edits and revisions for final report.		Discuss street tree grant program. Get direction from TAC if any remaining street tree funds.
Goal 4: Provide an annual Tree Analysis: replacements, locations, dates, and who completed the work.	Present annual updates on health, diversity, and inventory.					Review report and record list of recommended edits and revisions.		Present annual updates on health, diversity, and inventory.
Goal 5: Review UDO for maintenance, plant selection, and recommended updates.	Discuss recommended changes with Staff.							Discuss recommended changes with Staff.
Goal 6: Hold four (4) standing annual events each year - Tree Pruning, March Arbor Day, Wild About Nature, and Holly Fest.	Prepare tree giveaway for Holly Fest.	Prepare tree giveaway for Holly Fest. Hold Holly Fest Event	Hold HOA Pruning Event	Plan Tree Pruning and Arbor Day events with staff input.	Hold Community Pruning Event	Plan Wild About Nature Hold Arbor Day Event	Hold Wild About Nature Event	Prepare for Holly Fest.
KEY								
	Tasks to be completed at quarterly TAC meetings							
	Special events to be held throughout the calendar year							



Town of Holly Springs Tree Advisory Committee

Agenda Cover Sheet

Agenda Item#: 8.

New Business

Title: Street Tree Replacement Grant: 2026 Program Updates

Strategic Priority Area: Growth Management & Economic Vitality

Staff Resource: Sarah Sularz, Development Services

Action(s):

- Receive updates on the 2026 Street Tree Grant Program and discuss metrics and current program status.

Explanation:

- The Tree Advisory Committee (TAC) is charged with assisting with recommendations on the methodology/criteria for the expenditure of funds for the Street Tree Replacement Program.
- The Town Council allocates funding for the Street Tree Replacement Program, which is administered by Development Services. The 2026 program will have \$45,000 for Street Tree Replacement grants. The 2026 Street Tree Replacement Program is open from August 21 to October 2, 2026.
- The program has received 45 applications, of which 39 have been processed for review, 6 are incomplete and need more information from the applicants.
- 39 applications have requested 55 tree replacements. 2 applications have come in from HOA's for a total of 15 tree replacement requests.

Background:

- The Street Tree Replacement Grant Program's purpose is to assist Holly Springs residents, HOAs, and property owners, with replacing street trees along Town streets.
- Street trees planted through this program will improve the overall health of Holly Springs' street tree canopy and urban forest.
- In 2025 town staff created a Street Tree Care & Maintenance Video; a "how-to" 60-second informative guide on planting and caring for a new street tree. The purpose of the video is to assist grant recipients with successfully establishing the new street trees along their property frontage. This video will be used on the TAC's website and will be sent out as a helpful reminder to those awarded grants on best practices for establishing newly planted trees.

Funding Source(s):

Attachment(s):

None

Tree Advisory Committee
September 14, 2026



Town of Holly Springs Tree Advisory Committee

Agenda Cover Sheet

Agenda Item#: 9.

New Business

Title: Unified Development Ordinance Amendments

Strategic Priority Area: Growth Management & Economic Vitality

Staff Resource: Sarah Sularz, Development Services

Action(s):

- Motion to endorse the Unified Development Ordinance (UDO) Amendments for Town Council consideration.

Explanation:

- The Unified Development Ordinance (UDO) includes requirements for tree plantings in a variety of development scenarios.
- The UDO is reviewed annually and recommendations are made to the TAC for updates to the Street Tree standards and other supporting requirements.
- Amendments for consideration will include:
 - Tree planting requirements for residential lots
 - Street Tree spacing requirements
 - Permitted Street Tree species listing
 - Required planting sizes

Background:

- The TAC is tasked with reviewing and making recommendations on updates to the town's tree maintenance guidelines and preferred tree selection criteria.

Funding Source(s):

Attachment(s):

1. UDO_TAC-OrdinanceForAdoption



Ordinance No. 26-xx

Date Submitted:

Date Adopted:

**AN ORDINANCE TO AMEND SECTIONS OF THE CODE OF ORDINANCES
TO MODIFY APPENDIX A: UNIFIED DEVELOPMENT ORDINANCE
AND ADOPT THE COMPATIBILITY STATEMENT REQUIRED BY
NORTH CAROLINA GENERAL STATUTES 160D**

WHEREAS, the Town of Holly Springs Town Council adopted *Vision Holly Springs: Town of Holly Springs Comprehensive Plan* in November 2007; and

WHEREAS, the Town of Holly Springs Town Council has maintained and updated *Vision Holly Springs: Town of Holly Springs Comprehensive Plan* by adopting *Section 1: Land Use & Character Plan* in 2019; *Section 6: Natural Resources in 2025*, and

WHEREAS, Town of Holly Springs desires to amend the Unified Development Ordinance in accordance with the goals and policies contained within *Vision Holly Springs: Town of Holly Springs Comprehensive Plan*; and

WHEREAS, an opportunity for public input into the suggested amendment has been offered in a public hearing before the Town Council; and

WHEREAS, the Holly Springs Planning Board has reviewed this request at a Public Meeting and recommended approval; and

WHEREAS, the Holly Springs Town Council finds that the proposed UDO amendments are consistent with the *Vision Holly Springs: Town of Holly Springs Comprehensive Plans* as follows: The proposed Unified Development Ordinance (UDO) amendments provide the Town of Holly Springs the necessary policies and development standards to implement *Vision Holly Springs*. Specifically, the proposed UDO implements that new trees are expected to replace a portion of the tree canopy that is removed during new development as outlined in Section 1: Land Use & Character Plan. The proposed UDO amendments also implement the goals and policies of Section 6: Natural Resources, for best practices on tree planting, and species selection, increasing a diverse tree canopy. Finally, the proposed UDO text amendments provide the tools necessary for staff and the development community to implement the goals and objectives stated in the Plan and is thus reasonable and in the public interest; and

THEREFORE, BE IT ORDAINED by the Holly Springs Town Council of the Town of Holly Springs, North Carolina, that the Code of Ordinances Appendix A: Unified Development Ordinance of the Town is amended as follows:

Part 1: Chapter 5 Landscaping; Section 5.2.2.F Landscape Plan Requirements; Tree Requirements for Detached Residential Lots.

Modify text as indicated in **bold** to clarify required quantity of trees for residential yards, as follows:

5.2.2 Landscape Plan Requirements

F. Tree Requirements for Detached Residential Lots. **In addition to Street Trees (Section 5.3.5), a new tree must be planted, or an existing tree shall be maintained.** All new Detached Residential Lots shall be required to plant 1 tree per 5,000 square feet of Lot Area **as demonstrated in Table 5.2.2-F**. Trees must be sized according to Table 5.6-1.

TABLE 5.2.2-F - REQUIRED NUMBER OF TREES	
Lot Size (sq ft)	Number of Trees
5,000-10,000	1
10,001-15,000	2
15,001-20,000	3
> 20,000	5

Part 2: Chapter 5 Landscaping; Section 5.3.5.A Street Trees; Type, Size, and Spacing.

Modify text as indicated in **bold** and remove text as indicated in ~~strikethrough~~ to modify the description of street trees on collector, local, and cul-de-sac streets and clarify the appropriate species, as follows:

5.3.5 Street Trees

In addition to Perimeter Buffers, Street trees shall be planted along all Streets in accordance with this section.

A. Type, Size, and Spacing.

1. Collector, Local and Cul-de-Sac Streets.

a. ~~Projects Utilizing Less Than a 20 Foot Setback~~ **Small Deciduous Trees:**

i. Shall install deciduous trees of a species appropriate to the setting and as specified by the approved Street list of this Chapter **(Table 5.3.5-A)**;

ii. **Where existing overhead utilities interfere with part of the landscape area, the large deciduous tree requirement may be substituted by installing small deciduous trees.**

~~ii.~~iii. Spacing shall be a minimum of 35 feet from center of trunk to 45 feet from center of trunk.

b. ~~Projects Utilizing a 20-Foot or Greater Setback~~ **Large Deciduous Trees:**

i. **Shall install deciduous trees of a species appropriate to the setting and as specified by the approved Street list of this Chapter (Table 5.3.5-A);**

iii. Spacing shall be a minimum of 50 feet from center of trunk.

c. Minimum size at planting shall be 2.5 inch caliper.

Part 3: Chapter 5 Landscaping; Table 5.3.5-A Approved Street Trees List (N1).

Modify text as indicated in **bold** and remove text as indicated in ~~strikethrough~~ to clarify spelling and required street trees organizing the Approved Street Trees List table by genus. Addition of size and native classifications provides clarifications for developers creating new plans and residents replacing their street trees as follows:

TABLE 5.3.5-A APPROVED STREET TREE SPECIES (N1)				
Genus	Scientific Name	Common Name	Size (N2)	Native
Acer	Acer Buergerianum	Trident Maple	Small	No
Acer	Acer Griseum	Paperbark Maple	Small	No
Acer	Acer Palmatum	Japanese Maple	Small	No
Acer	Acer Saccharinum Saccharum	Sugar Maple	Large	Yes
Acer	Acer Truncatum	Purplebow Maple	Small	No
Acer	Acer X Freemanii	Freeman Maple	Large	No
Amelanchier	Amelanchier Arborea	Common Serviceberry	Small	Yes
Carpinus	Carpinus Betulus	European Hornbeam	Large	No
Carpinus	Carpinus Caroliniana	American Hornbeam	Small	Yes
Carya	Carya Glabra	Pignut Hickory	Large	Yes
Carya	Carya Ovata	Shagbark Hickory	Large	Yes
Castanea	Castanea Mollissima	Chinese Chestnut	Large	No

Celtis	Celtis Laevigata	Sugar Hackberry	Large	Yes
Celtis	Celtis Occidentalis	Common Hackberry	Large	Yes
Cercis	Cercis Canadensis	Eastern Redbud	Small	Yes
Cercis	Cercis Chinensis	Chinese Redbud	Small	No
Chanaecyparis	Chanaecyparis Obtusa "Filicoides"	Hinoki Falsecypress	Large	No
Chionanthus	Chionanthus Retusus	Chinese Fringetree	Small	No
Chionanthus	Chionanthus Virginicus	Fringetree	Small	Yes
Cornus	Cornus Florida	Flowering Dogwood	Small	Yes
Cornus	Cornus Kousa	Kousa Dogwood	Small	No
Cornus	Cornus Kousa x Florida Rutgersensis	Rutger's Hybrid Dogwood or Hybrid Flowering Dogwood	Small	No
Corylus	Corylus Americana	American Hazelnut	Small	Yes
Cotinus	Cotinus Coggygria	Common Smoketree or Smokebush	Small	No
Cotinus	Cotinus Obovatus	American Smoketree	Small	Yes
Crataegus	Crataegus Viridis "Winter King"	Green Hawthorne	Small	Yes
Diospyros	Diospyros Virginiana	Persimmon	Large	Yes
Fagus	Fagus Grandifolia	Beech	Large	Yes
Ginkgo	Ginkgo Biloba	Ginkgo	Large	No
Gleditsia	Gleditsia Tricanthos var. Inermis "Shademaster"	Shademaster Thornless Honeylocust	Large	Yes
Gymnocladus	Gymnocladus Dioicus	Kentucky Coffeetree	Large	Yes

Halesia	Halesia Carolina	Carolina Silverbell	Large	Yes
Lagerstroemia	Lagerstroemia Indica	Crape-Myrtle	Small	No
Liriodendron	Liriodendron Tulipifera	Tulip-Poplar	Large	Yes
Magnolia	Magnolia Acuminata	Cucumber Magnolia	Large	Yes
Magnolia	Magnolia Grandiflora	Southern Magnolia	Large	Yes
Magnolia	Magnolia Liliflora	Lily Magnolia	Small	No
Magnolia	Magnolia Stellata	Star Magnolia	Small	No
Magnolia	Magnolia Tripetala	Umbrella Tree	Small	Yes
Magnolia	Magnolia X Loebneri "Merrill"	Merrill -Loebner Magnolia	Small	Yes
Metasequoia	Metasequoia Glyptostroboides	Dawn Redwood	Large	No
Nyssa	Nyssa Sylvatica	Black Gum	Large	Yes
Ostrya	Ostrya Virginiana	Hop Hornbeam	Large	Yes
Pinus	Pinus Thunbergiana	Japanese Black Pine	Large	No
Pistacia	Pistacia Chinensis	Chinese Pistache	Small	No
Prunus	Prunus Serrulata Kwanzan 'Kanzan'	Kwanzan Cherry	Large	No
Prunus	Prunus Subhirtella Pendula	Weeping Cherry	Large	No
Quercus	Quercus Alba	White Oak	Large	Yes
Quercus	Quercus Coccinea	Scarlet Oak	Large	Yes
Quercus	Quercus Falcata	Southern Red Oak	Large	Yes
Quercus	Quercus Laurifolia	Laurel Oak	Large	Yes
Quercus	Quercus Lyrata	Overcup Oak	Large	Yes
Quercus	Quercus Palustris	Pin Oak	Large	Yes
Quercus	Quercus Phellos	Willow Oak	Large	Yes

Quercus	Quercus Robur "Fastigiata"	English Oak	Large	No
Quercus	Quercus Rubra	Northern Red Oak	Large	Yes
Quercus	Quercus Rubra Maxima	Eastern Red Oak	Large	Yes
Quercus	Quercus Nuttalli Texana	Nuttall Oak	Large	Yes
Quercus	Quercus Virginiana	Live Oak	Large	Yes
Quercus	Quercus Shumardii	Shumard Oak	Large	Yes
Quercus	Quercus Stellate Stellata	Post Oak	Large	Yes
Quercus	Quercus Velutina	Black Oak	Large	Yes
Taxodium	Taxodium Distichum	Bald Cypress	Large	Yes
Tilia	Tilia Cordata	Little Leaf Linden	Large	No
Tsuga	Tsuga Canadensis	Canadian Hemlock	Large	No
Tsuga	Tsuga Caroliniana	Carolina Hemlock	Large	Yes
Ulmus	Ulmus Americana "Princeton"	"Princeton" American Elm	Large	Yes
Zelkova	Zelkova Serrata	Japanese Zelkova	Large	No
N1: Street trees shall be single stem and tree form. N2: Refer to Table 5.6.1-A - Required Plant Size.				

Clarification note: Table 5.3.5-A uses species from current UDO. The original table is sorted by alphabetical spelling of scientific names. The modified table above is sorted by genus in alphabetical order.

Part 4: Chapter 5 Landscaping; Section 5.3.5.D; Street Trees; Quality.

Modify text as indicated in **bold** and remove text as indicated in ~~strikethrough~~ from species to genus, in attempts to increase tree diversity, as follows:

D. Quality. For the purposes of this section, trees shall be nursery grown, single stem varieties, typical of their species or variety, freshly dug, normally shaped, heavy and well branched; with full foliage when in leaf and shall have healthy, well developed root systems. Trees must be self-supporting, with straight trunks and with a single intact leader. All wounds present at the

time of digging must exhibit callusing, with the bark at the edges of any such wound tight and intact. No abrasions or unhealed cuts are allowed on the trunks of trees.

All trees furnished shall be free of any insect infestations and diseases. All trees planted to meet the Street tree requirement must be well matched specimens.

In order to maintain a high quality of urban streetscape, each Street must contain at least 2 species of trees with a similar canopy. No more than 55% of a single ~~species~~ **genus** shall be used on each Street.

Part 5: Chapter 5 Landscaping: Table 5.6.1-A - Required Plant Size.

Modify text as indicated in **bold** and remove text as indicated in ~~strikethrough~~ to clarify landscaping installation requirements for consistency throughout the UDO, as follows:

TABLE 5.6.1-A - REQUIRED PLANT SIZE		
Landscape Material	Minimum Size at Installation (N1)	Typical Height Maturity
Overstory Large Deciduous Trees	2 1/2 inch diameter (caliper)	36-50 ft
Ornamental Small Deciduous Trees	1 1/2 in diameter (caliper)	10-35 ft
Overstory Large Evergreen Trees	6 feet ft (ht)	31-50 ft
Small Evergreen Trees	4 feet ft (ht)	<30 ft
Large Shrubs	36 inches (ht) or #5 container	36-54 in
Medium Shrubs	24 inches (ht) or #3 container	24-48 in
Small Shrubs, Native Grasses, or Perennial Flowers	18 inches (ht) or #3 container	18-48 in
N1: For plants with the option of height or container, the minimum size will be whichever is greater in size at time of installation.		

Part 6: **REPEAL OF CONFLICTING ORDINANCES**

All ordinances or parts of the UDO of the Town of Holly Springs conflicting or inconsistent with the provisions of this Ordinance are hereby repealed.

Part 7: **SEVERABILITY**

If any section, part of a section, paragraph, sentence, clause, phrase, or word of this Ordinance is for any reason held or declared to be unconstitutional, inoperative or void, such holdings shall not affect the remaining portion of this Ordinance and it shall be construed to have been the legislative intent to pass the Ordinance without such unconstitutional, invalid or inoperative part therein, and the remainder of this Ordinance after the exclusion of such part or parts shall be deemed to be held valid as if such part or parts had not been included therein, or if this Ordinance or any of the provisions thereof shall be held inapplicable to any person, group of persons, property, kind of property, circumstances, or set of circumstances, such holdings shall not affect

the applicability thereof to any other person, property or circumstances.

Part 8: INCLUSION IN CODE

It is the intention of the Town Council entered as hereby ordained, that the provisions of this Ordinance shall become and be made part of the Unified Development Ordinance of the Town of Holly Springs, North Carolina; that the Section(s) of this Ordinance may be renumbered or relettered to accomplish such intention, and that the word "Ordinance" may be changed to "Section, or "Article" or other word.

Part 9: EFFECTIVE DATE

The provisions of this ordinance shall become effective **November __, 2026** in accordance with the laws of the State of North Carolina.

Adopted this, **the __nd day of November 2026.**

Town of Holly Springs by

ATTEST:

Michael D. Kondratick, Mayor

Linda McKinney, Town Clerk





Town of Holly Springs Tree Advisory Committee

Agenda Cover Sheet

Agenda Item#: 10.

New Business

Title: Tree Pruning Workshop at Veterans Park - Windcrest and Windward Pointe

Strategic Priority Area: Growth Management & Economic Vitality

Staff Resource: Sarah Sularz, Development Services

Action(s):

- Receive information about 2026 Tree Pruning workshop.

Explanation:

- The Tree Advisory Committee typically holds a tree pruning workshop in February.
- A second tree pruning workshop was added to the work plan this year with the goal to hold the second workshop within a neighborhood with street trees. This would be the second workshop targeted at working with Homeowner Association (HOA) communities with similar tree canopies, and have similar concerns.
- This workshop will engage Windward Pointe and Windcrest communities at a communal location at Veterans Park on Saturday, November 7th.
- Staff will request concurrence from TAC Members regarding availability for this date.

Background:

- The tree pruning workshop has been held by the Tree Advisory Committee to educate residents about proper pruning technique so they can better maintain the street trees on their properties.
- The event is useful because it teaches citizens good practices for helping us maintain a healthy tree canopy.
- This event is one of four standing events that are on the TAC Work Plan.

Funding Source(s):

N/A

Attachment(s):

None