

Mayor and Council Workshop

6 p.m. April 9, 2024

Law Enforcement Center and livestreamed



1. Welcome / Call Meeting to Order - Mayor Mayefskie

2. Workshop Overview

Staff Resource: Randy Harrington, Town Manager

3. Project Management (40 min.)

Staff Resource(s): Scott Chase, Administration & Kendra Parrish, Utilities & Infrastructure

Synopsis: Town Council approved the first phase of work that included stakeholder assessment and designing steps to establish an organization wide project management philosophy that includes strategic alignment, organizational framework, and a foundation for project management across the organization. Staff will share the study's findings and recommendations along with next steps and potential organizational adjustments for the FY25 budget recommendation. Council feedback on organizational direction is requested.

4. Land Use & Transportation Check-in from Retreat (45 min.)

Staff Resource(s): Chris Hills, Elizabeth Goodson, & Sean Ryan, Development Services

a) UDO Updates & Conditional District Process

Synopsis: In September 2023, staff presented the Town Council with a 4-phase schedule for making updates to the UDO based on Town Council identified priorities. Following approval last fall of phase 1 (which included changes to building heights and density), staff will provide an overview of the phase 2 updates (which includes updates to residential lot sizes and the conditional zoning district process) as well as information on other updates initiated by staff as part of the twice-yearly UDO updates initiative (which includes primarily minor updates and technical corrections). Feedback is requested on the amendments as they are finalized and prepared for Town Council consideration later this spring.

b) Micro-Transit

Synopsis: Development Services will share an overview of micro-transit, how micro-transit typically operates, and considerations if Holly Springs were to further evaluate this type of potential service. The presentation will cover potential costs (startup vs. ongoing operations), staff resource needs, potential funding partners, and potential next steps based on Council direction if this is a service Council wishes to explore further at this time.

5. Budget Check-in (25 min.)

Staff Resource(s): Randy Harrington, Town Manager and & Corey Petersohn, Budget, Innovation and Strategy

Synopsis: The Town Manager will provide a brief update on the budget process and final efforts working toward a balanced budget for the FY25 recommendation. Primary discussion will focus on an update from McGrath Consulting and staff on the investment projection to implement and address the market competitiveness findings and recommendations of the public safety pay classification study along with outlining key assumptions and methodology used to develop the proposed market adjustment approach. Any feedback is welcomed to help inform the Town Manager on his final budget balancing considerations.

6. Open Discussion (10 min.)

7. Closed Session – Economic Development Recruitment

8. Adjourn