



Board of Adjustment
6:30 PM **Monday, June 3, 2024**

Regular Meeting
Holly Springs Town Hall Council Chambers
128 S. Main Street, 2nd Floor

Agenda

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Invocation

5. Agenda Adjustment

6. Minutes

a. April 1st, 2024 Regular Meeting Minutes

7. Other Business

- Training

8. Adjournment

In accordance with ADA regulations please contact the Town Clerk's office at least 48 hours before the meeting to request an auxiliary aid or service needed to participate in this meeting:

linda.mckinney@hollyspringsnc.us 919-557-3900



Holly Springs Board of Adjustment

Board of Adjustment Agenda Cover Sheet

Agenda Item#: 6.a.

Title: April 1st, 2024 Regular Meeting Minutes

Strategic Priority Area:

Staff Resource:

Action(s):

- Approve April 1, 2024 minutes

Explanation:

Background:

Funding Source(s):

Attachment(s):

1. Apr_2024_Minutes

Town of Holly Springs
BOARD OF ADJUSTMENT MEETING MINUTES
Monday April 1, 2024 – 6:30 p.m.

Agenda Item #1, 2, 3 & 4:

The Board of Adjustment of the Town of Holly Springs met for their regularly scheduled meeting on April 1, 2024 in the Council Chambers, 128 South Main Street. At 6:29pm after determining a quorum was present, Board of Adjustment member Jayson Greene called the meeting to order.

Staff Members Present:

Sean Ryan, Planning Manager
Cheryl Caines, Senior Planner
Conor Ryan, Planner I
Jay Osborne, Assistant Town Attorney
Mackenzie Fretz, Board of Adjustment Clerk

The Board completed roll call.

Members Present: Ben Copeland
Yan Higgins
Jayson Greene
David Williams
Kimberly Day
Herman Goldstein

Alternate Members Present: (Non-Voting)

Members Absent: Chanel Wilkins
Joe Cimino

The Board opened by selecting a Chair and Vice Chair for the new year.

Motion:

Motion for Ben Copeland as Chair for the Board of Adjustment.

Motion by: Jayson Greene

Second by: Yan Higgins

Action: The Board of Adjustment voted in favor of the Motion. (5-0)

Motion:

Motion for Jayson Greene as Vice Chair for the Board of Adjustment.

Motion by: Yan Higgins

Second by: Ben Copeland

Action: The Board of Adjustment voted in favor of the Motion. (5-0)

Agenda Item #5: Invocation

The Board recited the pledge of Allegiance and opened the meeting with an invocation by a moment of silence.

Agenda Item #6: Agenda Adjustment

There were no agenda adjustments.

Agenda Item #7: Minutes

a. November 6th, 2023 Minutes

Motion:

Motion to approve the November 6th, 2024 Minutes.

Motion by: Ben Copeland

Second by: Jayson Greene

Action: The Board of Adjustment voted in favor of the Motion. (5-0)

Agenda Item #8: Other Business

a. Board Training

The Board of Adjustment was presented with a staff presentation training by Planner Conor Ryan.

The Board was given opportunity to ask questions to staff based off of this Board training.

Staff ensured the Board of Adjustment that a copy of tonight's presentation would be sent to them .

Agenda Item #9: Adjournment

Motion:

Motion to adjourn.

Motion by: Ben Copeland

Second by: Jayson Greene

Action: The Board of Adjustment voted in favor of the Motion. (5-0)

Time: 7:18 PM

Mackenzie Fretz
Board of Adjustment Clerk



Holly Springs Board of Adjustment

Board of Adjustment Agenda Cover Sheet

Agenda Item#:

Other Business - BOA

Title: Training

Strategic Priority Area:

Staff Resource:

Action(s):

- Receive Training

Explanation:

- The Board will receive training from Staff.

Background:

Funding Source(s):

Attachment(s):

None