



**Town of Holly Springs
Parks and Recreation Advisory Committee
MINUTES
Thursday, June 13, 2024
7:00 pm
Town Hall – Council Chambers**

Call to Order Time: 7:00 PM

Committee Members Present: Jodi Carey, Susan Smith, Val Atkinson, Jason Guetgemann, Sarah Larson, Craig Kessler, Scott Warner & Len Lloyd

Members Absent: Mel Walker, Gwendolyn Morehouse (TRAC)

Staff Present: Adam Huffman, Matt Beard, Kristin Denton, Julie Tew

Staff Absent: LeeAnn Plumer

Council Members: CM Forrest

Motion to Approve Minutes of March 14, 2024: Len
Second: Craig
Vote: Unanimous

Public Comment Period: No one

Discussion/Action Items:

Parks & Rec Budget Recommendations: Julie

Operating Budget

- Reclass of Position - Program Supervisor to Performance Admin.
- New Position - Hunt Center Manager
- Youth Athletics Operational Funding
- Parks Maintenance - Supplies
- Cultural Center/Farmers Market PT Salaries

PAYGO

- Playground rehab, sunshades and amenities - \$75,000 (Future - assuming fund balance)
- Ting Park - Parking lot repairs - \$250,000
- Ting Park Offices & Restroom - \$250,000
- Ting Park Safety Netting - \$135,000

Community Investment Plan (CIP)

- Eagles Landing Park & Rec Center
- Theater Seat Replacement

- Sugg Farm - Pavilion & Restroom
- Womble Basketball Courts
- Womble Dugout Replacement

Projects Approved with FY24 Funds

- Admin Pool Vehicle (Fleet)
- Tables & Chairs for Cultural Center
- Elliptical equipment replacement (Hunt Center)
- Scoreboard Replacement at Womble Park

*The Town Manager's Recommended Budget is on the June 18th TC Agenda.

Eagles Landing Park Project Update (Kristen/Matt)

Revised architecture - lighter, more modern colors; Obvious entrance; Interior - reducing the size of the family without impacting the program. Worked with the architect to maintain the high quality center promised to the public, but eliminate some cost. Challenges of cost escalation, but have been able to maintain the site plan. The construction company is reducing where they can without compromising quality.

Art Component Public Engagement Survey: After the first 4 days - 110 Participants; 130 Comments; 729 Views: Top 10 responses: "Thriving, Welcoming, Community, Nature, Family-Oriented, Vibrant, Beautiful, Growing, Home, Friendly".

Project Timeline and Milestones:

2022 - Master Planning - Council Approved the Master Plan

2023 - 2024 - Design & Permitting - Council Vote on CD & CA Contracts and REZ/DP; Council Approval (Site GMP); Council Approval (Building GMP and LGC Request #1)

2025 - 2027 - Site Construction; Rec. Center Construction; Council Approval (LGC Request #2) Final Completion Summer 2027.

Greenway Updates:

Middle Creek Greenway:

- Est. completion Aug./Sept.
- Currently finalizing grading
- All bridge structures are installed
- Paving beginning July

Utley Creek Greenway Phase 2:

- 1 mile extension from Utley Creek Greenway Phase 1 to Holly Glen subdivision
- Estimated completion early 2026

Repairs:

- Bridgewater/Sunset Ridge North
- Tuscany

Hot Topics

PRAC Round Robin

Learning Pathways Volunteer Project @ Jones, Veterans and Oak Leaf Greenways are very colorful and cute

A resident group at The Aspens is looking for off road rocks for a Remote Control vehicle area

Include business events on community calendar

Downtown Alive Assoc. is interested in connection r

Reports:

Council Update: CM Forrest - The Team has done a phenomenal job scaling back and providing alternatives for Eagles Park. The scale is beyond what was expected. CM Hewittson - The balloon event was expensive; Attendees had to pay for children to get in, then for all events once inside the park, parking and exiting was slow. The event will be reevaluated by the P&R team.

TRAC Report: Gwendolynn - Not present. Kristin reported that there was a meeting last night. They will have a tent at the July 5th Fireworks. They will then take a break for the summer. A new TRAC ex officio will be joining PRAC.

Police Community Advisory Group: Val - 2nd quarter meeting in April; New officers were elected and met to discuss their roles.

Tree Advisory Committee Update: Sarah - Tree planting occurred on April 27th outside the Cultural Center. Wild About Nature was on May 11th. Next meeting July 8th

Project Updates: Kristen - Sister Hazel concert - 1,800 tickets sold; \$50,138 gross revenue; \$12,620 direct economic impact. Feedback regarding the high pricing at concessions.

Youth Athletics Registration Changes - being made to address program quality:

Shared Fields/Courts; Practice/Game times; Coaching Quality /Limited Volunteers; Roster Sizes; Limited uniforms & gear provided by the Town

Normally as many as register are taken, then plan accordingly. Need to make a change and set maximum limits due to impact on the quality. There may not be availability for non-residents. Registration prices will increase, but do not cover the cost. There is still financial assistance available. Additional funding may allow increased participation.

Senior Outreach: Survey; Mayor's Chat; Focus Group

*July is Parks and Rec Month - The theme this year is "Where you Belong".

Summer Camps will be starting.

Old Business

Discussion on Off-Site Tours – Apex Pleasant Park & Garner Rec Center

- Apex Pleasant Park was toured on May 7th - Staff shared struggles including heavy use and breakage within such a short period of time.
- Garner Rec Center was toured on May 30th - Staff shared about lighting, noise, outgrowing the space already.

Announcements / Information Share

CM Forrest thanked & recognized outgoing committee members - Len Lloyd, Scott Warner, and TRAC member Gwendolyn Morehouse

New Committee Members Appointed by Town Council - Jodi Carey (reappointed), Candice Page and Daniel Fenton

New Teen Recreation Advisory Council Member (TRAC) - Alise Caldwell

Susan asked for availability for July 11th Meeting. The committee agreed to meet.

PRAC Member Mixer - TBD (August)

Motion to Adjourn at 8:56: Len

Second: Scott

Vote: Unanimous