

Agenda

- a. Welcome and attendance

2. Minutes

- b. Approve October Meeting Minutes

3. PUBLIC COMMENT PERIOD

Each speaker is asked to limit comments to 3 minutes, and the total comment period will be 15 minutes or less. Speakers should sign up with the Parks and Recreation Advisory Committee Clerk to speak prior to the start of the meeting. Although the Advisory Committee is interested in hearing your concerns, speakers should not expect action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate town officials or staff and may be scheduled for a future agenda. Thank you for your consideration of the Advisory Committee, staff, and other speakers.

4. Discussion/Action Items

- d. Bass Lake & Sugg Farm Updates

5. Hot Topics

- e. PRAC Round Robin

6. Reports

- f. Council Update
g. TRAC Report – Alise
h. Police Community Advisory Group – Val
i. Tree Advisory Committee Update – Mel
j. Assistant Director Report
k. Director Report

7. Old Business

- l. Timeline/process for refilling PRAC vacancy

8. Announcements / Information Share

- m. Thank you for the outreach the past several months!

9. ADJOURNMENT

In accordance with ADA regulations please contact the Town Clerk's office at least 48 hours before the meeting to request an auxiliary aid or service needed to participate in this meeting:

julie.tew@hollyspringsnc.gov 919-577-3230



Holly Springs Town Council

Town Council Meeting Agenda Cover Sheet

Agenda Item#: 2.b.

Unfinished Business

Title: Approve October Meeting Minutes

Strategic Priority Area:

Staff Resource: Julie Tew, Parks & Recreation

Action(s):

Approve October Meeting minutes

Explanation:

Background:

Funding Source(s):

Attachment(s):

1. 2024 Oct 10 DRAFT meeting minutes



**Town of Holly Springs
Parks and Recreation Advisory Committee
Thursday, October 10, 2024
Meeting Minutes**

Committee Members Present: Jason Guetgemann, Susan Smith, Jodi Carey, Sarah Larson, Melinda Walker, Candace Page, Daniel Fenton & Alise Caldwell (TRAC Ex-Officio)

Members Absent: Craig Kessler, Val Atkinson

Staff Present: Adam Huffman, Kristen Denton & Matt Beard

Council Members: None present

Call to Order Time: 7:00pm

Motion to Approve Meeting Minutes for September 12: Sarah
Second: Jodi

Vote: Approved unanimous

Public Comment Period: No public comment

Discussion/Action Items:

Eagles Landing Park Update – Matt

The project is currently in the design and permitting phase. Construction is anticipated to start in early 2025. The Town will plan split the bond funding in half to borrow in 2 phases with the first draw expected in 2025. The Parks Bond webpage continues to be updated as a good resource for project information.

Matt shared the updated site plans for the park and Rec Center.

Summary of Amenities:

- ~100,000 SF Rec Center
- Two Turf Fields
- Six Pickleball Courts
- Two Basketball Courts
- Playground & Splash Pad
- Site Greenway & Fishing Pier
- Large Main Restroom/Pavilion
- ~500 Parking Spots (w/ 12 EVSE)
- All Wheels Skate Park, Intermediate Bowl, Street Course, Pump Track & Beginner Bowl
- Volleyball Courts

Amenities on the Add/Alternate List:

- Pump Track & Beginner Bowl
- Volleyball Courts
- Two Smaller Shelters

Rec Center 1st Floor

- Four basketball courts (can convert to eight volleyball or twelve pickleball courts)
- Indoor Play Space & Party Room
- Three Multi-Purpose Rooms & Warming Kitchen
- E-Sports Lounge / Tech Center
- Café with Concession Window
- Fitness Center

Rec Center 2nd Floor

- Elevated Track w/ Side Adventure Track
- Indoor Play Space (2nd Story)
- Two Group Exercise Rooms w/ Outdoor Exercise Terrace
- Parks & Rec Admin Offices
- Open Catwalk/Corridor

The Rec Center front façade will incorporate a design element using fins on the front of the building for the illusion of movement similar to an eagles wing or flowing water. In addition to aesthetic, the fin design will provide shade in the lobby helping with energy efficiency.

Update on the Farm House

- The home was purchased via bid surplus
- Professional structure/house moving firm will move the house to new location outside of Town.
- Move is expected in late October

Greenway Updates

- Middle Creek
- Utley Creek
- Ting to Oak Hall
- Camp Branch Greenway
- New privately funded greenways

Matt got claps from the committee for his report.

Hot Topics

PRAC Round Robin

- New wildlife signs at Jones Park look good. The new tee boxes also look good
- Reminder to use Civic Clerk to access the agenda. Be sure to use the updated link LeeAnn shared.
- This year, Hollyfest will expand the beer garden to allow alcohol consumption throughout the entire event footprint. Consumers will have ID checked, receive a wrist band, stamp and branded cup.
- Kudos for disc golf tournament at Jones Park. It was noted that there was little promotion about the tournament.

- Jason and Sarah volunteered at the Farmers Market for Town Info Day. They talked with lots of people. Noted that there is excitement for the Sugg development.
- Kudos to Farmers Market. Compared to others in the region, it is great.
- The Holly Springs Half Marathon is coming up in November. Consider volunteering or registering to participate. Sarah has a discount code for 25% off to register.

Reports

Council Update – no Council Member present

TRAC Report – Alise

The HSPD Chief presented to TRAC at the last meeting. He shared about the Cadet program and a new Ride Along program. Next month TRAC will help with the HS Food Cupboard. They have a toy drive planned for December. They are also working on leadership development opportunities.

Police Community Advisory Group – none

Tree Advisory Committee Update – none

Project Updates – Adam

Womble Water Fountain and Picnic Tables installed, Cost \$38K

Womble & Ting Tennis/Pickleball Courts refinished, Cost \$33K

Bridgewater Greenway completed, Cost \$17K

Jones Park Disc Golf, new tee pads completed, Cost \$13K, supported by donation from the Capital Area Disc Golf League. Phase 2 to replace amateur pads later this fall.

Sugg Farm Community Gardens work has begun, anticipated completion in Spring 2025.

Womble Basketball Courts project in planning phase. Cost is expected to be \$1.6 million.

Hunt Center Lobby Renovation is on schedule, expected to be completed in mid November.

Bass Lake Trail is passable and open to the public. The trail will be re-mulched with the help of volunteers. This work should be completed by mid November. Adam is working with F3 to solicit volunteers. The work days are scheduled for October 18, November 1, and November 8.

New Water Fountains will be installed at Ting Park and along the Twelve Oaks greenway.

During Adam's presentation on projects, Committee Member Candice Page expressed her displeasure with the purpose of the board. She announced her resignation and walked out of the meeting. Following her exit, the other committee members had productive discussion about the purpose of their board, appropriate

behavior and support during meetings, and communicated appreciation for the P&R staff.

Director Report – None this month

Old Business

Election of Secretary Position – A motion was made to suspend the Secretary position for the remainder of the fiscal year. The committee would prefer that staff take meeting minutes.

Motion: Susan

Second: Mel

Vote: Unanimous

Updates on outstanding PRAC inquiries

Kristen

Senior Programs Update

The following programs/initiatives have been implemented or are in planning.

- Staff has joined the committee for Wake County Senior Games and will plan to host events in the future
- Senior trips are being diversified
- Volunteer opportunities for seniors
- Peer Led Classes
- Quarterly senior newsletter
- Health and wellness educational workshops
 - Hearing screening
 - Dementia care
 - Financial planning
- Cross Generational programs

Outdoor movies – staff has gathered quotes for equipment rental and is considering the best time to implement. Committee members said they have heard an interest in movies during the fall. Sarah offered to discuss movies with the Downtown Alive group to consider a partnership.

Adam

Water Fountains – pressure is being adjusted

Portable toilets have been added at the Ting tennis courts.

Announcements / Information Share

Reminder to consider signing up to work at the HollyFest Booth

Early Voting at Hunt Center (10/17 – 11/3)

Motion to Adjourn: Sarah
Second: Susan
Vote: Unanimous



Holly Springs Town Council

Town Council Meeting Agenda Cover Sheet

Agenda Item#: 4.d.

Title: Bass Lake & Sugg Farm Updates

Strategic Priority Area:

Staff Resource:

Action(s):

- Recommended policy change for natural surface trails

Explanation:

Background:

Funding Source(s):

Attachment(s):

None



Holly Springs Town Council

Town Council Meeting Agenda Cover Sheet

Agenda Item#: 5.e.

New Business

Title:

PRAC Round Robin

Strategic Priority Area:

Staff Resource:

Action(s):

Bass Lake & Sugg Farm Updates

- Recommended policy change for natural surface trails

Explanation:

Background:

Funding Source(s):

Attachment(s):

None



Holly Springs Town Council

Town Council Meeting Agenda Cover Sheet

Agenda Item#: 6.f.

New Business

Title: Council Update

Strategic Priority Area:

Staff Resource: Council member Forrest

Action(s):

Explanation:

Background:

Funding Source(s):

Attachment(s):

None



Holly Springs Town Council

Town Council Meeting Agenda Cover Sheet

Agenda Item#: 6.g.

New Business

Title: TRAC Report

Strategic Priority Area:

Staff Resource: Alise

Action(s):

Explanation:

Background:

Funding Source(s):

Attachment(s):

None



Holly Springs Town Council

Town Council Meeting Agenda Cover Sheet

Agenda Item#: 6.h.

New Business

Title: Police Community Advisory Group

Strategic Priority Area:

Staff Resource: Val Atkinson

Action(s):

Explanation:

Background:

Funding Source(s):

Attachment(s):

None



Holly Springs Town Council

Town Council Meeting Agenda Cover Sheet

Agenda Item#: 6.i.

New Business

Title: Tree Advisory Committee Update

Strategic Priority Area:

Staff Resource: Mel Walker

Action(s):

Explanation:

Background:

Funding Source(s):

Attachment(s):

None



Holly Springs Town Council

Town Council Meeting Agenda Cover Sheet

Agenda Item#: 6.j.

New Business

Title: Assistant Director Report

Strategic Priority Area:

Staff Resource: Adam Huffman, Parks & Recreation

Action(s):

Explanation:

Background:

Funding Source(s):

Attachment(s):

None



Holly Springs Town Council

Town Council Meeting Agenda Cover Sheet

Agenda Item#: 6.k.

New Business

Title: Director Report

Strategic Priority Area:

Staff Resource: LeeAnn Plumer, Parks & Recreation

Action(s):

Explanation:

Background:

Funding Source(s):

Attachment(s):

None



Holly Springs Town Council

Town Council Meeting Agenda Cover Sheet

Agenda Item#: 7.I.

Unfinished Business

Title: Timeline/process for refilling PRAC vacancy

Strategic Priority Area:

Staff Resource:

Action(s):

Explanation:

Background:

Funding Source(s):

Attachment(s):

None



Holly Springs Town Council

Town Council Meeting Agenda Cover Sheet

Agenda Item#: 8.m.

New Business

Title: Thank you for the outreach the past several months!

Strategic Priority Area:

Staff Resource:

Action(s):

Explanation:

Background:

Funding Source(s):

Attachment(s):

None